

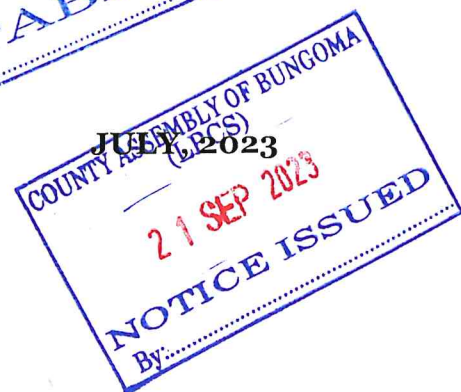
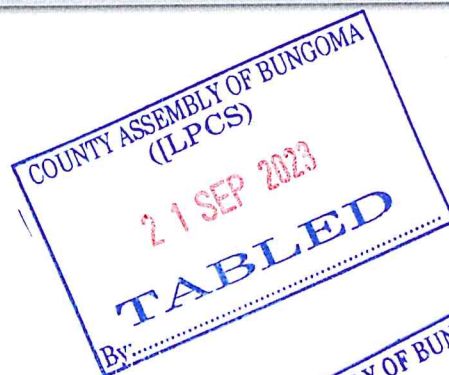
**COUNTY GOVERNMENT OF BUNGOMA**



**COUNTY ASSEMBLY OF BUNGOMA**

**THIRD ASSEMBLY, SECOND SESSION**

LIAISON COMMITTEE REPORT ON THE ACTIVITIES OF  
COUNTY ASSEMBLY COMMITTEES IN THE FINANCIAL  
YEAR JULY 2022/2023



**Clerk's Chambers**  
**County Assembly Buildings**  
**PO BOX 1886,**  
**BUNGOMA, KENYA**



## TABLE OF CONTENTS

CHAPTER ONE.....	3
1.0 PREFACE.....	3
1.1 COMMITTEE MANDATE.....	3
1.2 COMMITTEE MEMBERSHIP .....	4
1.3 ACKNOWLEDGEMENT.....	5
1.4 SUMMARY .....	6
CHAPTER TWO.....	7
2.1 LEGISLATION IN COMMITTEES .....	7
2.2 COMMITTEES ACTIVITIES.....	9
2.2.1 Committee Meetings .....	9
2.2.2 Consideration of Papers Laid .....	11
2.2.3 Pending Businesses.....	13
2.2.4 Statements/Questions .....	13
Statutory documents .....	14
2.2.7 Capacity Building .....	15
2.2.8 Public Participation .....	16
2.2.9 Processing of Bills .....	18
2.2.10 Consultations with the County executive departments/ sectors .....	19
2.2.11 Committee Fact Finding/ site visits.....	20
CHAPTER THREE.....	22
3.1 COMMITTEE EXPENDITURE AND BALANCES.....	22
CHAPTER FOUR.....	24
4.1 COMMITTEE'S OBSERVATIONS .....	24
4.2 RECOMMENDATIONS.....	25
4.3 CONCLUSION .....	26
ADOPTION SCHEDULE.....	27
Annexure .....	28





## CHAPTER ONE

### 1.0 PREFACE

**Mr. Speaker Sir,**

On behalf of Liaison Committee and pursuant to the provisions of Standing Order No. 216, it is my pleasant duty to present the report on activities by Committees of the County Assembly during the Financial Year 2022/2023.

The Liaison Committee provides quality assurance to the House on the implementation of the budgetary allocation to Committees as approved by the House, through its guidance, coordination of the operations and mandates of all committees and its reporting to the House within a definite period, being the FY 2022/2023. This is to ensure that available budgets to Committees should meet expectations of value for money through effective governance and accountability, budget management and financial controls.

### 1.1 COMMITTEE MANDATE

**Mr. Speaker Sir,**

The Committee on Liaison draws its mandate from the **Standing Order No. 216 (1, 2 &3)** which states that:

- (1) There shall be a select committee to be known as the Liaison Committee which shall consist of ;
  - a) The Deputy Speaker as the Chairperson of the Committee
  - b) The First Panelist of the Speaker's Panel who shall be the Vice-Chairperson
  - c) Chairpersons of all Committees of the County Assembly excluding the Ad hoc Committees
- (2) The Liaison Committee shall;
  - (a) Guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and this Standing Orders
  - (b) Deliberate on and apportion the annual operating budgets among the Committees;



- (c) Consider and schedule the programmes of all Committees businesses;
  - (d) Ensure that Committees submit reports as required by these Standing Orders;
  - (e) Determine whenever necessary, the Committee or Committees to deliberate on any matter; and
  - (f) Give such advice relating to the work and mandate of select committees as it may consider necessary.
- (3) The Liaison Committee shall consider reports of Committees that have not been deliberated by the House and shall report to the House on the consideration of such reports.

## **1.2 COMMITTEE MEMBERSHIP**

**Mr. Speaker Sir,**

The following are the Members of the Liaison Committee:

<b>Name</b>	<b>Designation</b>
1. Hon. Stephen Wamalwa	Chairperson – Liaison
2. Hon. Christine Mukhongo	Vice chairperson – Liaison
3. Hon. Emmanuel Situma	Member – Chairperson – Powers/HBC/Rules/Speaker's/Appointments
4. Hon. James Mukhongo	Member -Chairperson – Finance
5. Hon. Jack Wambulwa	Member -Chairperson – Budget
6. Hon. George Makari	Member -Chairperson – Health Services
7. Hon. Jack Kawa	Member -Chairperson – Gender and Culture
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection
9. Hon. Franklin Simotwo	Member -Chairperson – Roads
10. Hon. Tony Barasa	Member-Chairperson–Public Administration
11. Hon. Hentry Nyongesa	Member – Chairperson -Labour Relations
12. Hon. Francis Chemion	Member – Chairperson – Lands,
13. Hon. Johnston Ipara	Member – Chairperson – Trade, Energy
14. Hon. Benjamin Otsiula	Member – Chairperson – Education & VT
15. Hon. Violet Makhanu	Member – Chairperson - Youth Affairs
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture



17. Hon. Edwin Opwora	Member – Chairperson – Tourism
18. Hon. Jacob Psero	Member – Chairperson – Justice
19. Hon. George Tendet	Member – Chairperson – Delegated
20. Hon. Aggrey Mulongo	Member – Chairperson - Implementation
21. Hon. Everton Nganga	Member- Chairperson – PAIC

### 1.3 ACKNOWLEDGEMENT

**Mr. Speaker Sir**, may I take this opportunity to thank your Office and the Office of the Clerk for facilitating the Committee while it discharged its mandate.

In addition, I wish to appreciate the Honorable Members and the secretariat to the Liaison Committee for their support and dedication.

**Mr. Speaker Sir**, it is therefore my pleasant duty on behalf of the Committee to present this report on the activities by committees of the County Assembly in the financial year 2022/2023 (July 2022 to 30<sup>th</sup> June, 2023) for approval by this Honourable House.

SIGNED..........DATE.....11/07/2023.....

Hon. Stephen Wamalwa; **MCA Mitua/Soysambu Ward**  
**Chairperson, Liaison Committee**



#### **1.4 SUMMARY**

**Mr. Speaker Sir**, it should be noted that in the financial year under review, Committees commenced their sittings on 28<sup>th</sup> October, 2022 after the 2022 August general elections and terminated their sittings on 30<sup>th</sup> June, 2023.

#### **Justification of the report**

Whereas the County Assembly of Bungoma Standing Order No. 203 states that;

Unless a more regular interval is prescribed under any written law or this Standing Orders, each Select Committee shall prepare and table in the House Annual Review Reports at the end of each financial year detailing the activities undertaken.

The **Liaison Committee** has been mandated by the County Assembly of Bungoma Standing Order No. **216 (1, 2 & 3)** to guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and the Standing Orders of the Bungoma County Assembly.

#### **Mr. Speaker Sir.**

It is upon this assumption that the Liaison Committee set out to collate and write an annual report on the activities of the County Assembly Committees in the financial year 2022/23.

This report therefore, highlights the following aspects:

- a) First, the report expounds on County Assembly legislation through Committees and its impact in the County.
- b) Secondly, the report presents activities undertaken by all committees in performing their mandate in the financial year under review.
- c) Lastly, the report indicates the Committees expenditures and balances as at June, 2023 that guided the Committees in effectively accounting for the funds allocated to each Committee in the Financial Year under review.





## CHAPTER TWO

### 2.1 LEGISLATION IN COMMITTEES

#### Introduction

A County Assembly Committee is a group of Members of the County Assembly appointed by the County Assembly to undertake certain specified tasks. Committees have considerable powers to undertake and work on behalf of the County Assembly.

Committees are a vital tool or organ in the working processes of legislatures, without which, the proceedings of House could grind to a standstill from the sheer volume of activities that would have to be considered at the plenary.

Committees are agents that enable legislatures to organize their work in such a way as to perform numerous activities simultaneously and expeditiously. They also provide opportunities for more detailed investigation and discussion before the findings and outcomes are presented as reports to the broader group (House in plenary) for debate and adoption.

The value and benefit accruing from the use of Committees lie in the fact that they perform functions on behalf of the House such as:-

- i. Reviewing legislation;
- ii. Reviewing and approving the budget and expenditures for the execution of governance;
- iii. Scrutinizing governance activities, policies and programmes, assessing whether they meet the intended objectives of legislation, policy frameworks and development plans;
- iv. Conducting investigations on special issues;
- v. Vetting and approving executive appointments;
- vi. Providing a platform for public participation in the execution of specified business.

These functions are well performed through:

- (i) Summoning persons to present oral evidence and written memoranda or documents;
- (ii) Sitting as frequently as is desirable, including, sitting away from the precincts of the County Assembly and for longer hours;



- (iii) Providing an environment that can facilitate presentation of details, sifting through evidence and formulating reasoned conclusions, consistent with both the statutes and procedures;
- (iv) Conducting inspection tours, inquiry on matters out of which reports with recommendations are submitted to the House; and,
- (v) Forming sub-committees for the effective and efficient discharge of varied issues within the mandate of the Committees.

These functions are more efficiently carried out by small groups of Members of the County Assembly. Among the several advantages of Committees include; the possibility of several of them operating at the same time, thus enabling many matters to be dealt with concurrently and expeditiously. Overall, by concentrating on specific matters or subjects, select Committees also offer the benefits of specialization to both Members of the County Assembly and staff.

Well-functioning Committees expand democratic governance. Committees have defined mandate and membership that help them focus attention on specific issues that breed meaningful deliberations. This allows individual Members of the County Assembly to focus their attention on a subject matter and study it in detail and deepen their understanding of the issue(s). The Committee setting enhances the ability of Members of the County Assembly to be productively engaged in the nitty-gritties of the workings of County Assembly and so take ownership of its outcome. Members of the County Assembly are able to discuss issues informally.

Committees are mechanisms enabling public engagement and legitimization of the operations of County Assembly. It is a forum for Members of the County Assembly to interact and involve the public and various stakeholders in the work of County Assembly. Committees hold hearings and meetings that provide the democratic opportunity for various interest groups (academics, professionals and individual citizens) with varied expertise, to participate by presenting their views on a range of issues. Committees are means of establishing institutional leadership and visibility in the public arena. Members, particularly those who have served in particular Committees for long periods, develop expertise. Such members become resourceful on specific issues and are recognized as reference sources by their peers, the public and the media.



All in all, Committees provide several benefits for the internal organization of County Assembly for several reasons:

- There are increasing demands on modern legislatures and committees serve as an important mechanism for division of labor.
- Committees allow members to discuss issues informally and to develop relationships with colleagues. They provide forums for compromise and agreement.
- Committee members (and committee staff) provide continuity, stability, historical knowledge and can develop expertise on certain matters.
- Committees can hold public meetings to disseminate information to the media and public and to gain feedback for legislative decisions.
- Committee hearings allow civil society leaders and experts to present their views.
- Committees provide an opportunity for all members to have a say in the policy-making process.

## **2.2 COMMITTEES ACTIVITIES**

**Mr. Speaker Sir,**

The County Assembly of Bungoma Standing Order no. 203 provides for each committee of the Assembly to prepare and table in the House Annual review reports at the end of each financial year. The reports should give details of the activities under taken during the financial year. All the select committees prepared their annual reports and it is upon these reports that the Liaison Committee draws this review report.

### **2.2.1 Committee Meetings**

**Mr. Speaker Sir.**

The County Assembly of Bungoma has placed control on the times during which committees can meet. It should be noted that Committees do not meet when the House is in session, except on special occasion by the Speaker's approval.

All committee meetings are open to the public as required by the Standing Orders, the Constitution and as a best practice (although they may occasionally close them if the subject matter is sensitive). Rules concerning committee meetings allow for advance posting of a notice of meeting indicating time, date and venue. Some committees in the





County Assembly of Bungoma hold public hearings to gather information on legislation, policy issues or to exercise oversight of the executive arm of government. Members may solicit the opinion of experts and civic organizations and individual citizens in the course of carrying out committee mandate. The benefits of public hearings may include:

- Providing the legislature with outside expertise;
- Providing a forum for the exchange of ideas;
- Educating citizens on current issues; and
- Increasing public confidence in the transparency of the legislature.

#### **2.2.1.1 Internal meetings**

**Mr. Speaker Sir,**

During the period under review, all committees held successful internal and external meetings pursuant to Standing Order No. 184 read together with Standing Order No. 42 of the County Assembly of Bungoma Standing Orders and as per their work plans and internal schedule for committee meeting as approved by the Liaison Committee. The detailed information on the business considered by various committees is given in their Annual Reports. In the period under review, each committee was expected to have at least 33 committee meetings. From the reports submitted by Committees, on average each committee held a total number of 34 meetings in the year under review.

#### **2.2.1.2 External meetings**

**Mr. Speaker Sir,**

The Liaison Committee appropriated funds for Committees' operations in November, 2023 which enabled committees to retreat and write reports on various as per their mandate. Further the Committee prepared schedules for the retreats (from November 2022 – February and February – June, 2023). Each Committee held at least two external sittings with approval of the Speaker. (Attached find a copy of committee schedules for external meetings)

There were two retreats for all Members of the County Assembly to consider;

- Nine months Financial Reports and Statements for FY 2022/23 and



➤ Annual Budget Estimates for FY 2023/24

**2.2.2 Consideration of Papers Laid**

The County Assembly receives reports from the County Executive departments, Auditor General, Controller of Budget, stakeholders and other government agencies. The papers are laid on the table of the House and committed to various Committees for consideration. In the period under review, a total of fifty three (53) papers were submitted and laid as follows:-

- Auditor General Reports Thirty one (31)
- Budget related reports Six (6)
- Reports from the departments/sections Twelve (12)
- Reports from the Governor Three (3)
- Other stakeholders One (1)

These reports were committed to various Committees for consideration and reporting back to the House. Out of the 53 papers laid and committed to various committees, 24 papers were processed by the respective Committees and tabled in the House in form of committee reports.

In addition, County Assembly Committees in executing their mandates tables their reports for the House decision and formal recording of their output. The number of reports processed by each Committee is shown in the table below;

NO.	NAME OF COMMITTEE	Number of Reports
1.	Lands, Housing and Physical Planning	3
2.	Public Administration and ICT	4
3.	Agriculture, Livestock, Fisheries, Irrigation & Co.dvlpt	4
4.	Gender, Culture and Social Welfare	4
5	Youth and Sports	3
6	Tourism, Water, Environment & Nature Resources	4
7.	Trade, Energy and Industrialization	5
8.	Roads, Infrastructure and Public Works	2



9.	Health Services	4
10.	Labour Relations, Members Service and Facilities	4
11.	Finance and Economic Planning	8
12.	Education and Vocational Training	3
13.	Budget and Appropriations	6
14.	PAIC	8
15.	Implementation Committee	2
16.	Appointment	3
17.	Delegated County Legislation	1
18.	Selection	2
19.	Powers and Privilege	2
20.	Procedure and House Rules	1
21.	Justice, Cohesion and Legal Affairs	3
22.	House Business Committee	2
23.	Liaison Committee	2
24.	Speaker's Panel	0
	<b>TOTAL</b>	<b>79</b>

From the table above, it is observed that;

- I. Sector committees had a majority of reports as compared to the Standing committees. All sector committees considered the financial statements and reports, vetting of Chief Officers and processed Bills.
- II. The Speaker's Panel Committee held an in-House training for its members.
- III. Finance and Economic Planning Committee, the Budget and Appropriations Committee and PAIC considered additional mandatory statutory documents hence processed more reports.



### 2.2.3 Pending Businesses

**Mr. Speaker Sir,**

As at 30<sup>th</sup> June, 2023, the following businesses had been committed to the respective committees but were yet to be concluded;

1. Lands, Urban, Physical Planning and House Committee
  - Vetting of the Four Municipal Board Members
  - Valuation rolls and Rating bill
2. Tourism, Environment, Water and Natural Resources Committee
  - Report on the Bungoma County participatory climate Risk Assessment
  - Report on the Bungoma County Climate change action plan, 2023-2027
3. Public Accounts and Investments Committee
  - 23 reports from the Auditor General
4. Education and Vocational Training Committee
  - Memorandum submitted by Bungoma County Child Rights network to the County Assembly on Holistic Skills Development in Bungoma County
  - Report on the 89 VTCs across Bungoma County
5. Delegated County Legislation Committee
  - Public Finance Management Trade Loan Regulations
6. Agriculture, Livestock, Fisheries and Irrigation Committee
  - Inquiring into the status of dams, irrigation schemes and water pans in the County

### 2.2.4 Statements/Questions

As part of their representation and oversight roles, Members of County Assembly raised various issues of concern to County departments through statements/questions on the floor of the House. This questions were directed to the respective County Executive Committee Members who appeared before the House to provide their responses. A total of 35 questions were asked and below is the summary of the Questions and their status;

No.	Department	No. of questions asked	Response		
			Avail and satisfactory	Availed but unsatisfactory	Not Availed
1	Agriculture,	7	2	2	3





	Livestock, Fisheries, Irrigation and Co-operative Development				
<b>2</b>	Education and Vocational Training	3	0	2	1
<b>3</b>	Finance and Economic Planning	1	0	0	1
<b>4</b>	Gender, Culture, Youth and Sports	2	1	0	1
<b>5</b>	Health and Sanitation	4	1	2	1
<b>6</b>	Lands, Urban, Physical Planning and Housing	2	0	0	2
<b>7</b>	Public Administration	4	3	0	1
<b>8</b>	Roads, Transport, Infrastructure and Public Works	6	0	3	3
<b>9</b>	Tourism, Environment, Water and Natural Resources	3	2	0	1
<b>10</b>	Trade, Energy and industrialization	1	0	0	1
<b>11</b>	Lands and Roads	2	0	0	2
	<b>TOTAL</b>	<b>35</b>	<b>9</b>	<b>10</b>	<b>16</b>

## 2.25 Transaction of Statutory Documents

**Mr. Speaker Sir,**

Statutory documents are documents with timelines and are mandatory for the operation of the County Government. Below is a list of the general business with timelines that was considered by committees of the County Assembly;

The Budget and Appropriations Committee processed all the budget statutory documents that were tabled in the House and committed before it. Below is the list of the business undertaken by the Committee in the period under review;



1. The First Supplementary Budget FY 2022-2023
2. County Budget Review Outlook Paper FY 2021/22
3. The Debt Management Strategy Paper FY 2022/23
4. County Fiscal Strategy Paper FY 2023/24
5. The Second Supplementary Budget FY 2022-2023
6. Annual Budget Estimate for FY 2023-2024

Further, a total of 31 reports from the Office of the Auditor General were tabled in the House and committed to Public Accounts and Investments Committee, out of which 8 reports have been processed and 23 are still pending.

On the other hand, the committee on Finance and Economic Planning transacted its business by considering the following statutory documents:

1. County Integrated Development Plan (CIDP) 2023/2027
2. County Annual Development Plan FY 2023/2024
3. Finance Bill, 2022

### **2.2.6 Vetting of the Executive Officers for Appointment**

**Mr. Speaker Sir.**

It worth noting that in the period under review, the County Assembly through the Committee on Appointments considered 11 nominees for the position of County Executive Committee Members as was forwarded by H.E, the Governor.

Moreover, the Governor forwarded five (5) nominees for the positions of the Chief Officers for consideration by respective Sectoral Committees.

The names for four Municipal Board Members were tabled and are awaiting vetting by the Committee on Lands, Urban, Physical Planning and Housing.

### **2.2.7 Capacity Building**

Capacity building for Honorable Members in the Assembly is key as it helps them strengthen and farther their knowledge and understanding of the operations and



procedures of the House and have a better understanding of their respective committee mandates. It further empowers them to effectively execute their roles of oversight, legislation and representation.

The Committees of the County Assembly were trained on different subject matters under their mandate. The table below shows a summary of what transpired as far as capacity building is concerned;

No.	Committee	Training	Venue/Time/place	Organized by
1	PAIC	Seminar on the processing of the audit queries and Laws related to public Audit	Kisumu County Assembly on 28 <sup>th</sup> , 29 <sup>th</sup> and 30 <sup>th</sup> November, 2022	By the Office of Auditor General
2	All Honorable Members	Induction	4 <sup>th</sup> to 9 <sup>th</sup> October, 2022	Alps Hotel Nakuru City
3	All Honorable Members	Induction	14 <sup>th</sup> to 20 <sup>th</sup> December, 2022	Victoria Hotel Kisumu
4	Budget and Appropriation Committee	Training on the Budget making process	3 <sup>rd</sup> -7 <sup>th</sup> November, 2022	Kika, Kisumu
5	Speakers Panel	Training on presiding over the House	23 <sup>rd</sup> -28 <sup>th</sup> January, 2023	Lovely Gardens, Kisumu
6	Delegated County legislation	Familiarization on processing Statutory instruments	March, 2023	Kisumu

### 2.2.8 Public Participation

Pursuant to the provisions of article 196(1) (b) of the Kenyan constitution 2010, Section 87 of the County Governments Act and the Standing Order 140(2) of the County Assembly of Bungoma Standing Orders, several committees facilitated public participation in consideration of several documents as shown in the table below:

No.	Committee	Document	Date	Venue
1	Budget and appropriation	CFSP 2023	8 <sup>th</sup> March, 2023	Kamukunji Hall at County Assembly.
2	Budget and Appropriation	Annual Budget Estimates FY 2023/24	22 <sup>nd</sup> to 26 <sup>th</sup> May, 2023.	Sub County Level and one Stakeholder forum held in the





				Kamukunji Hall at County Assembly
<b>3</b>	Trade, Energy and Industrialization	Bungoma County Weights and measures Bill, 2023	9 <sup>th</sup> April,2023	written memoranda
<b>4</b>	Trade, Energy and Industrialization	Bungoma County Public markets Amendments Bill, 2023	9 <sup>th</sup> April, 2023	Written memorandum
<b>5</b>	Gender, Culture and welfare	Bungoma County Cultural Heritage Bill,2019	24 <sup>th</sup> November,2022	Santa Mara hotel
<b>6</b>	Gender, Culture and welfare	Bungoma County Public Entertainment and Amenities Bill,2023	17 <sup>th</sup> May,2023	Written memoranda
<b>7</b>	Public Administration and ICT	Bungoma County State of County Address, 2023	24 <sup>th</sup> November,2022	Santa Mara Hotel
<b>8</b>	Finance and Economic Planning	Bungoma County Equitable Development Bill.2022	24 <sup>th</sup> November,2022	Santa Mara Hotel
<b>9</b>	Finance and Economic Planning	Bungoma County Finance Bill.2022	13 <sup>th</sup> February, 2023	Santa Mara Hotel
<b>10</b>	Finance and Economic Planning	Bungoma County Annual Development Plan	13 <sup>th</sup> February, 2023	Santa Mara Hotel
<b>11</b>	Finance and Economic Planning	Bungoma County Integrated Development Plan	20 <sup>th</sup> to 24 <sup>th</sup> March, 2023	Across 9 sub counties
<b>12.</b>	Lands, Urban, Physical Planning	Bungoma County outdoor advertising,	17 <sup>th</sup> May,2023	Written memoranda



		Control and Regulation Bill, 2023		
13	Agriculture, Livestock, Fisheries, Irrigation & Cooperative Development Committee	Bungoma County Cooperative Societies Bill 2023	17 <sup>th</sup> May, 2023	Written memoranda
14	Public Administration and ICT	Bungoma County Inspectorate, Compliance and Enforcement, Bill 2023	17 <sup>th</sup> May, 2023	Written memoranda
15	Finance and Economic Planning	Bungoma County Revenue Administration and Management (Amendment Bill)	17 <sup>th</sup> May, 2023	Written memoranda

### 2.2.9 Processing of Bills

#### Mr. Speaker Sir.

One of the roles of the County Assembly is to enact legislation. Pursuant to S.O 217(5) (h) of the County Assembly of Bungoma Standing Orders, sectoral committees have been mandated to make reports and recommendations to the House as often as possible, including recommendation of proposed legislation. In the year under review, apart from the committees on Budget and Appropriations and Finance and Economic Planning, eight Bills were processed by at least five committees. The table below shows the status of the Bills processed in the year under review

NO.	NAME	BILL	CURRENT STATUS
1	Lands, Urban Physical Planning and Housing	The Bungoma County outdoor advertising, Control and Regulation Bill, 2023	Committee Report ready for tabling



### **2.2.11 Committee Fact Finding/ site visits**

**Mr. Speaker Sir**, the County Assembly's oversight role over the Executive can also be enhanced through proactive committees in conducting fact findings/site visits to the projects and programmes being implemented by the Executive arm of the County Government.

During the year under review, the following fact finding visits were carried out:

- (i) On 10<sup>th</sup> and 11<sup>th</sup> January, 2023 the Committee on Education and Vocational Training held its fact finding in all the Forty five (45) wards in County with a view of ascertaining the status of all the ECDE Centers that were constructed by the County Government of Bungoma in FY 2017/2018 and FY 2018/2019 with the aim of seeking for more funds through increased budgetary allocation to complete or establish more ECDE centers in the County that may in turn lead to increased enrollment.
- (ii) On 9<sup>th</sup> December 2022, the Committee on Youth Affairs and Sport held its fact-finding to ascertain the status of Stadia in Bungoma County with the objective of identifying the names and location of the stadia, ascertaining the completion status of the stadia and seeking the operationalization of the stadia.
- (iii) On 23<sup>rd</sup> to 26<sup>th</sup> January 2023, the Committee on Roads, Transport, Infrastructure and Public Works carried out a fact finding on the status of Construction of the Sangalo junction-Kanduyi (C33) road to dual carriage way with the need of understanding the status of completion of the road, the expenditure so far, the safety of the road as well as the impact of the road project on the community.
- (iv) On 5<sup>th</sup>, 6<sup>th</sup> and 9<sup>th</sup> January 2023, the Committee on Tourism, Water, Environment and Natural Resources conducted its fact finding activity in Mt. Elgon and Bungoma Sub- Counties respectively with the intention of assessing the implementation status of KOICA I and II projects funded by both the Republic Korea and the Kenya Government and Bungoma County Government being the implementing agency. The aim of the fact finding was to assess the status of implementation of the projects given complaints of continuous lack of



## CHAPTER THREE

### 3.1 COMMITTEE EXPENDITURE AND BALANCES

**Mr. Speaker Sir**, Committees' operations vote head had an approved budget of Kshs. 98,120, 140 out of which Kshs. **97,968,200** was spend by committees leaving a balance of Kshs. **151,940**.

The table below shows the current committees expenditure and balances;

S/NO	County Assembly	ESTIMATE FOR FY 2022/2023	TOTAL EXPENDITU RE	RUNNING BALANCE
1	Agriculture, Livestock, Fisheries and Co- Operative Development	3,118,103	2,943,000	175,103
2	Liaison Committee	7,988,574	7,470,200	518,374
3	Selection Committee	2,286,185	2,275,200	10,985
4	House Business Committee	3,118,103	3,051,700	66,403
5	Health Committee	3,118,103	2,571,000	547,103
6	Implementation Committee	2,286,185	2,251,500	34,685
7	Budget and Appropriations Committee	9,000,000	8,698,000	302,000
8	Delegated Legislation Committee	2,286,185	2,141,200	144,985
9	Education and Vocational Training	3,118,103	3,052,000	66,103





	Committee			
<b>10</b>	Finance and Economic Planning Committee	7,000,000	6,802,400	197,600
<b>11</b>	Youth and Sports Committee	3,118,103	2,824,400	293,703
<b>12</b>	Lands, Urban, Physical Planning and Housing	3,118,103	3,126,800	(8,697)
<b>13</b>	Public Accounts and Investment Committee	7,000,000	7,175,600	(175,600)
<b>14</b>	Powers and Privileges Committee	2,286,185	2,233,500	52,685
<b>15</b>	Public Administration and ICT Committee	3,118,103	2,720,000	398,103
<b>16</b>	Roads, Infrastructure and Public Works	3,118,103	3,116,400	1,703
<b>17</b>	Rules and Procedures Committee	1,453,779	1,183,000	270,779
<b>18</b>	Gender and Culture Committee	3,118,103	2,874,600	243,503
<b>19</b>	Labour Relations Members Service and Facilities	3,118,103	3,066,100	52,003
<b>20</b>	Tourism, Environment, Water and Natural Resources Committee	3,118,103	2,914,700	203,403
<b>21</b>	Justice and Legal Affairs Committee	2,286,185	2,211,700	74,485
<b>22</b>	Trade, Energy and Industrialization	3,118,103	2,855,000	263,103
<b>23</b>	Speakers Panel Committee	1,043,441	996,300	47,141
<b>24</b>	Committee on Appointment	2,286,185	5,195,400	(2,909,215)
<b>25</b>	Committee Based			(718,500)



#### **4.2 RECOMMENDATIONS**

The committee therefore made the following recommendations;

1. **THAT** the County Assembly through the sectoral committees and the Implementation committee should follow up on House resolutions as outlined in the recommendations of the respective Committee reports.
2. **THAT** the County Assembly through the committee on Rules and Procedure should review the Standing Orders and give a clear procedure on processing of statements and Bills (pre-publication scrutiny).
3. **THAT** the County Assembly should allocate more funds to committees of the County Assembly in order to adequately facilitate Committees carry out business before it, to consider quarterly reports and to transact pending business before committees.
4. **THAT** committees with pending businesses should prioritize the same in their work plans for the coming financial year, 2023/24.



### **4.3 CONCLUSION**

**Mr. Speaker Sir,**

It is now my humble request to this House to approve this report by the Liaison Committee on the Committees' activities in the financial year 2022/ 2023.

I move---



## ADOPTION SCHEDULE

We the undersigned members of the Liaison Committee append our signatures adopting this report with the contents therein.

Name	Designation	Signature
1. Hon. Stephen Wamalwa	Chairperson – Liaison	
2. Hon. Christine Mukhongo	Vice chairperson – Liaison	
3. Hon. Emmanuel Situma	Member - Chairperson – Powers/HBC/Rules/Speaker's/Appointments	
4. Hon. James Mukhongo	Member -Chairperson – Finance	
5. Hon. Jack Wambulwa	Member -Chairperson – Budget	
6. Hon. George Makari	Member -Chairperson – Health	
7. Hon. Jack Kawa	Member -Chairperson – Gender	
8. Hon. Joseph Nyongesa	Member -Chairperson – Selection	
9. Hon. Frankline Simotwo	Member -Chairperson – Roads	
10. Hon. Tony Barasa	Member-Chairperson–Public Admin	
11. Hon. Hentry Nyongesa	Member – Chairperson –Labour Relations	
12. Hon. Francis Chemion	Member – Chairperson – Lands,	
13. Hon. Johnson Ipara	Member – Chairperson – Trade	
14. Hon. Benjamin Otsiula	Member – Chairperson – Education	
15. Hon. Violet Makhanu	Member – Chairperson – Youth	
16. Hon. Waiti Wafula	Member – Chairperson – Agriculture	
17. Hon. Edwin Opwora	Member – Chairperson – Tourism	
18. Hon. Jacob Psero	Member – Chairperson – Justice	
19. Hon. George Tendet	Member – Chairperson – Delegated	
20. Hon. Aggrey Mulongo	Member – Chairperson – Implementation	
21. Hon. Everton Sifuna	Member- Chairperson – PAIC	





**Annexure**

A copy of committee schedules for external meetings



**COUNTY ASSEMBLY OF BUNGOMA  
LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES FROM NOVEMBER 2022 TO FEBRUARY 2023**

<b>NO</b>	<b>COMMITTEE</b>	<b>DATES</b>	<b>DAYS</b>	<b>PLANNED ACTIVITY</b>	<b>FUNDING</b>
1	LIAISON	17 – 20 <sup>TH</sup> NOV	4	Apportioning of Committees' funds	COMMITTEE
2	APPOINTMENT	20 <sup>TH</sup> -22 <sup>ND</sup> NOV	3	Report writing on the CECM nominee for Finance	COMMITTEE
3	GENDER	25 <sup>TH</sup> -29 <sup>TH</sup> NOV	5	Report writing on the Bungoma County Culture and Heritage Bill, 2022	COMMITTEE
	LABOUR	25 <sup>TH</sup> -29 <sup>TH</sup> NOV	5	BBF Regulation	COMMITTEE
4	ALL COMMITTEES	1 <sup>ST</sup> TO 10 <sup>TH</sup> DEC	10	Committee based induction	COMMITTEE
5	FINANCE	11 <sup>TH</sup> – 15 <sup>TH</sup> DEC	5	Report writing on Bungoma County Equitable Development Bill, 2022	COMMITTEE
	BUDGET	11 <sup>TH</sup> – 15 <sup>TH</sup> DEC	5	Report writing on CBROP	COMMITTEE
6	PUBLIC ADMIN	16 <sup>TH</sup> - 20 <sup>TH</sup> DEC	5	Report writing retreat on Bungoma County State of County Address Bill, 2022	COMMITTEE
	IMPLEMENTATION	16 <sup>TH</sup> -20 <sup>TH</sup> JAN	5	Report writing on the implementation status industrialization Policy	COMMITTEE
7	YOUTH	20 <sup>TH</sup> – 24 <sup>TH</sup> DEC	5	Report writing on the status of the stadia in Bungoma County	COMMITTEE
	POWERS	20 <sup>TH</sup> – 24 <sup>TH</sup> DEC	5	Training on Public officers Leadership and integrity	COMMITTEE
8	JUSTICE	4 <sup>TH</sup> -8 <sup>TH</sup> JAN	5	Report Writing on the Petition from Emonyoye Yafwe	COMMITTEE

**COUNTY ASSEMBLY OF BUNGOMA  
LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES FROM NOVEMBER 2022 TO FEBRUARY 2023**

	<b>DELEGATED</b>	<b>4<sup>TH</sup> - 8<sup>TH</sup> JAN</b>	<b>5</b>	<b>Scrutiny and interrogation of executive orders</b>	<b>COMMITTEE</b>
<b>9</b>	<b>PAC</b>	<b>9<sup>TH</sup> - 13<sup>TH</sup> JAN</b>	<b>5</b>	Interrogation and report writing on County Assembly Special Audit on pending bill FY 2018/2019-2019/2020 and Special Audit on COVID-19 Vaccine Roll out for Bungoma County Government	<b>COMMITTEE</b>
	<b>LANDS</b>	<b>9<sup>TH</sup> - 13<sup>TH</sup> JAN</b>	<b>5</b>	Familiarization with Urban and Cities Acts and Municipal Charters	<b>COMMITTEE</b>
<b>10</b>	<b>EDUCATION</b>	<b>14<sup>TH</sup> - 18<sup>TH</sup> JAN</b>	<b>5</b>	Review of the Youth polytechnic Act	<b>COMMITTEE</b>
	<b>AGRICULTURE</b>	<b>14<sup>TH</sup> - 18<sup>TH</sup> JAN</b>	<b>5</b>	Report writing on the fertilizer program and policy review	<b>COMMITTEE</b>
<b>11</b>	<b>HEALTH</b>	<b>19<sup>TH</sup> - 23<sup>RD</sup> JAN</b>	<b>5</b>	Familiarization with department work plans and programs for FY 2022/23	<b>COMMITTEE</b>
	<b>SPEAKERS PANEL</b>	<b>19<sup>TH</sup> - 23<sup>RD</sup> JAN</b>	<b>5</b>	Training on presiding over the County Assembly	<b>COMMITTEE</b>
<b>12</b>	<b>ROADS</b>	<b>24<sup>TH</sup> - 28<sup>TH</sup> JAN</b>	<b>5</b>	Report writing to ascertain the status of RMLF projects FY 2020/2021 in Bungoma County	<b>COMMITTEE</b>
	<b>TOURISM</b>	<b>24<sup>TH</sup> - 28<sup>TH</sup> JAN</b>	<b>5</b>	Report writing on the status of KOICA project	<b>COMMITTEE</b>
<b>13</b>	<b>TRADE</b>	<b>28<sup>TH</sup> - 2<sup>ND</sup> FEB</b>	<b>5</b>	Report writing on the status of trade loans	<b>COMMITTEE</b>
	<b>RULES</b>	<b>28<sup>TH</sup> JAN - 2<sup>ND</sup> FEB</b>	<b>5</b>	Review of customization of rules governing public access to County Assembly and Committee	<b>COMMITTEE</b>
	<b>SELECTION</b>	<b>28<sup>TH</sup> JAN - 2<sup>ND</sup> FEB</b>	<b>5</b>	Realignment of members in Committees	<b>COMMITTEE</b>
<b>14</b>	<b>HOUSE BUSINESS</b>	<b>3<sup>RD</sup> - 7<sup>TH</sup> FEB</b>	<b>5</b>	First session report and 2 <sup>nd</sup> session calendar	<b>COMMITTEE</b>
<b>15</b>	<b>LIAISON COMMITTEE</b>	<b>8<sup>TH</sup> - 12<sup>TH</sup> FEB</b>	<b>5</b>	Reviewing of the Committees activities	<b>COMMITTEE</b>

**COUNTY ASSEMBLY OF BUNGOMA  
LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES 1<sup>ST</sup> JANUARY TO 31<sup>ST</sup> MARCH 2022**

<b>NO</b>	<b>COMMITTEE</b>	<b>DATES</b>	<b>DAYS</b>	<b>PLANNED ACTIVITY</b>	<b>FUNDING</b>
1	<b>SELECTION</b>	1 <sup>ST</sup> - 5 <sup>TH</sup> JAN	5	Review of committee membership	COMMITTEE
2	<b>ALL SECTORAL COMMITTEES</b>	12 <sup>TH</sup> - 14 <sup>TH</sup> JAN	3	Interrogation of 1 <sup>st</sup> Supplementary Budget	COMMITTEE
3	<b>ALL SECTORAL COMMITTEES</b>	14 <sup>TH</sup> - 18 <sup>TH</sup> JAN	5	<b>REPORT WRITING RETREAT ON THE 1<sup>ST</sup> SUPPLEMENTARY BUDGET</b>	<b>11 SECTOR COMMITTEES</b>
4	<b>FINANCE</b>	18 <sup>TH</sup> - 27 <sup>TH</sup> JAN	5	Report writing on the 1 <sup>st</sup> Supplementary budget	COMMITTEE
	<b>BUDGET</b>	18 <sup>TH</sup> - 27 <sup>TH</sup> JAN	10	Report writing on the 1 <sup>st</sup> Supplementary budget	COMMITTEE
	<b>HOUSING</b>	19 <sup>TH</sup> - 24 <sup>TH</sup> JAN	6	Report writing on the departmental workplan, 2021/22, and performance, 2020/21	COMMITTEE
5	<b>HEALTH</b>	28 <sup>TH</sup> JAN - 1 <sup>ST</sup> FEB	5	Report writing retreat on	COMMITTEE
	<b>DELEGATED</b>	28 <sup>TH</sup> JAN - 1 <sup>ST</sup> FEB	5	Training organized by KCA on evaluation of Committee work at the end of the term	COMMITTEE
	<b>TOURISM</b>	28 <sup>TH</sup> JAN - 1 <sup>ST</sup> FEB	5	Tourism Committee: fact finding and report writing on COICA Phase I	COMMITTEE
6	<b>ALL SECTORAL COMMITTEES</b>	2 <sup>ND</sup> - 6 <sup>TH</sup> FEB	5	<b>REPORT WRITING ON 1<sup>ST</sup> QUARTER FINANCIAL STATEMENTS</b>	<b>11 SECTOR COMMITTEE</b>
7	<b>RULES</b>	7 <sup>TH</sup> - 11 <sup>TH</sup> FEB	5	Report writing retreat on	COMMITTEES

**COUNTY ASSEMBLY OF BUNGOMA**  
**LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES 1<sup>ST</sup> JANUARY TO 31<sup>ST</sup> MARCH 2022**

	<b>PAC</b>	7 <sup>TH</sup> - 11 <sup>TH</sup> FEB	5	Pre-trial sessions and interrogation in respect to the reports of the auditor general	COMMITTEE
	<b>GENDER</b>	7 <sup>TH</sup> - 11 <sup>TH</sup> FEB	5	Report writing on the capacity building on gender based violence	COMMITTEE
<b>8</b>	<b>PUBLIC ADM</b>	12 <sup>TH</sup> - 16 <sup>TH</sup> FEB	5	Verification and fact finding activity and report writing on the movable assets owned by the County Executive	COMMITTEE
	<b>LABOUR</b>	12 <sup>TH</sup> - 16 <sup>TH</sup> FEB	5	Report writing of the success and challenges facing medical unions in the county	COMMITTEE
	<b>JUSTICE</b>	12 <sup>TH</sup> - 16 <sup>TH</sup> FEB	5		COMMITTEE
<b>9</b>	<b>IMPLEMENTATION</b>	17 <sup>TH</sup> - 21 <sup>ST</sup> FEB	5		COMMITTEE
	<b>ROADS</b>	17 <sup>TH</sup> - 21 <sup>ST</sup> FEB	5	Fact finding Misikhu Brigadier and report writing	COMMITTEE
	<b>PIC</b>	17 <sup>TH</sup> - 21 <sup>ST</sup> FEB	5	Familiarization, Interrogations and report writing on the Auditor General's report in respect to Financial statements of NZOWASCO FY 2018/2019	COMMITTEE
<b>10</b>	<b>EDUCATION</b>	22 <sup>ND</sup> - 26 <sup>TH</sup> FEB	5	Report writing on the status of ECDES	COMMITTEE
	<b>AGRICULTURE</b>	22 <sup>ND</sup> - 26 <sup>TH</sup> FEB	5	Assessment of the impact of the Fertilizer and Maize seed Program	COMMITTEE
	<b>SPEAKERS PANEL</b>	22 <sup>ND</sup> - 26 <sup>TH</sup> FEB	5		COMMITTEE
<b>11</b>	<b>LANDS</b>	27 <sup>TH</sup> FEB - 3 <sup>RD</sup> MAR	5	Interrogation and report writing on the half year implementation status of the budget 2022/2023 in the dpt of land's	COMMITTEE



**COUNTY ASSEMBLY OF BUNGOMA**  
**LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES 1<sup>ST</sup> JANUARY TO 31<sup>ST</sup> MARCH 2022**

	<b>POWERS</b>	27 <sup>TH</sup> FEB - 3 <sup>RD</sup> MAR	5	A bench-marking exercise with a sister committee of another assembly/national assembly to evaluate/compare notes and share experiences on the committee performance during the 2nd term	COMMITTEE
12	<b>WHOLE HOUSE</b>	4 <sup>TH</sup> - 8 <sup>TH</sup> MAR	5	<b>REPORT WRITING ON CFSP</b>	<b>WHOLE HOUSE</b>
13	<b>IMPLEMENTATION YOUTHS</b>	9 <sup>TH</sup> - 13 <sup>TH</sup> MAR	5	Report writing retreat on Report writing retreat on loopholes in youth agenda in the county planning document, county budget and youth accessibility to tenders	COMMITTEE COMMITTEE
14	<b>WHOLE HOUSE</b>	FROM 14 <sup>TH</sup> - 16 MAR	3	<b>Budget Interrogations</b>	COMMITTEE
15	<b>ALL SECTORAL COMMITTEES</b>	17 <sup>TH</sup> - 21 <sup>ST</sup> MAR	5	Report writing retreat on Annual report/Sessional report for FY 2021/22	<b>11 SECTOR COMMITTEES</b>
16	<b>ALL SECTORAL COMMITTEES</b>	22 <sup>ND</sup> - 26 <sup>TH</sup> MAR	5	<b>TRAINING ON THE VIRTUAL MEETINGS AND THE STANDING ORDERS</b>	<b>WHOLE HOUSE</b>
17	<b>RULES GENDER</b>	27 <sup>TH</sup> - 31 <sup>ST</sup> MAR 27 <sup>TH</sup> - 31 <sup>ST</sup> MAR	5 5	Report writing retreat on Bi-annual report on Interrogation and report writing on KICOSCA activities 2021	COMMITTEE COMMITTEE
	<b>PAC</b>	27 <sup>TH</sup> - 31 <sup>ST</sup> MAR	5	Report writing in respect to the reports of the auditor general	COMMITTEE





**COUNTY ASSEMBLY OF BUNGOMA  
LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES FROM FEBRUARY TO JUNE 2023**

<b>NO</b>	<b>COMMITTEE</b>	<b>DATES</b>	<b>DAYS</b>	<b>PLANNED ACTIVITY</b>	<b>FUNDING</b>
1	FINANCE	24 <sup>TH</sup> - 27 <sup>TH</sup> FEB	4	Report writing on ADP/Finance Bill	Committee
2	YOUTH	3 <sup>RD</sup> - 6 <sup>TH</sup> MARCH	4	Implementation status of Bungoma County Fund	Committee
	POWERS	3 <sup>RD</sup> - 6 <sup>TH</sup> MARCH	4	Compliance with filling of wealth declaration forms by Hon. Members	Committee
3	BUDGET	10 <sup>TH</sup> -13 <sup>TH</sup> MARCH	4	Report writing on CFSP	Committee
	JUSTICE	10 <sup>TH</sup> - 13 <sup>TH</sup> MARCH	4	Report writing on Casual Petition	Committee
4	GENDER	16 <sup>TH</sup> - 19 <sup>TH</sup> MARCH	4	Committee report on KICOSCA games held from 15 <sup>th</sup> to 21 <sup>st</sup> January, 2023	Committee
	LABOUR	16 <sup>TH</sup> - 19 <sup>TH</sup> MARCH	4	Annual report on the County Assembly Service Board and CPSB	Committee
5	LANDS	20 <sup>TH</sup> - 23 <sup>RD</sup> MARCH	4	Review of the implementation Status of Housing Policy 2019	Committee
	PAC	20 <sup>TH</sup> - 23 <sup>RD</sup> MARCH	4	Report writing on the 9 reports of the Audit from the Executive and the County Assembly	Committee
6	TOURISM	24 <sup>TH</sup> -27 <sup>TH</sup> MARCH	4	Status of the Tourist Site in the County	Committee
	TRADE	24 <sup>TH</sup> - 27 <sup>TH</sup> MARCH	4	Vetting of the Chief Officer	Committee
7	FINANCE	30 <sup>TH</sup> MARCH - 2 <sup>ND</sup> APRIL	5	Report writing on CIDP	Committee

**COUNTY ASSEMBLY OF BUNGOMA  
LIAISON COMMITTEE - SCHEDULE OF COMMITTEE ACTIVITIES FROM FEBRUARY TO JUNE 2023**

	<b>BUDGET</b>	30 <sup>TH</sup> MARCH- 2 <sup>ND</sup> APRIL	4	Report writing on Debt Management Strategy Paper	Committee
8	<b>PA</b>	14 <sup>TH</sup> - 17 <sup>TH</sup> APRIL	4	Vetting of the Chief Officer	Committee
	<b>IMPLEMENTATION</b>	14 <sup>TH</sup> - 17 <sup>TH</sup> APRIL	4	Scrutinize the implementation status of the Bungoma County Vocational Training Centre Policy and Housing Policy	Committee
9	<b>HEALTH</b>	21 <sup>ST</sup> - 24 <sup>TH</sup> APRIL	4	Vetting of the Chief Officer	Committee
	<b>ROADS</b>	21 <sup>ST</sup> - 24 <sup>TH</sup> APRIL	4	Vetting of the Chief Officer	Committee
10	<b>EDUCATION</b>	27 <sup>TH</sup> - 30 <sup>TH</sup> APRIL	4	Vetting of the Chief Officer	Committee
	<b>AGRICULTURE</b>	27 <sup>TH</sup> - 30 <sup>TH</sup> APRIL	4	Vetting of the Chief Officers	Committee
11	<b>DELEGATED</b>	5 <sup>TH</sup> - 8 <sup>TH</sup> MAY	4	Familiarization on the processing of Statutory Instrument Act	Committee
	<b>PAC</b>	5 <sup>TH</sup> - 8 <sup>TH</sup> MAY	4	Report writing on the 9 reports of the Audit from the Executive and the County Assembly	Committee
12	<b>BUDGET</b>	11 <sup>TH</sup> - 14 <sup>TH</sup> MAY	4	Report writing on Annual Budget Estimate FY 2023/2024	Committee
13	<b>LIAISON</b>	26 <sup>TH</sup> - 29 <sup>TH</sup> MAY	4	Committee Operations Annual report	Committee