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RECORDS SECTION
COUNTY ASSEMBLY OF BUNGOMA
08 JUN 2023
RECEIVED
P O Box 1886-50200, BUNGOMA

COUNTY ASSEMBLY OF BUNGOMA

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BUNGOMA, Kenya.

COUNTY ASSEMBLY OF BUNGOMA
P.O. BOX 1886-50200,
22 JUN 2023
TABLED
By: Hon. Caleb Mwangi

REF: REPORT NO (3)

INTERNAL MEMO

FROM: CHAIRPERSON COMMITTEE ON PUBLIC ADMINISTRATION & ICT
TO: CLERK OF ASSEMBLY.

DATE: 8TH JUNE, 2023

RE: REPORT BY THE COMMITTEE ON PUBLIC ADMINISTRATION & ICT
ON 9 MONTH FINANCIAL STATEMENT FOR PERIOD ENDING

31ST MARCH 2023

The above subject matter refers.

Forwarded herewith, please find the report by the committee on Public Administration & ICT on consideration of 9 Month financial statement for period ending 31st March 2023.

Kindly facilitate its approval for tabling.

EUB

HON. TONY KHAOYA BARASA

CHAIRPERSON-COMMITTEE ON PUBLIC ADMINISTRATION & ICT

COUNTY ASSEMBLY OF BUNGOMA
(LPCS)
22 JUN 2023
NOTICE ISSUED
By: Hon. Caleb Mwangi

COUNTY GOVERNMENT OF BUNGOMA



COUNTY ASSEMBLY OF BUNGOMA

THIRD ASSEMBLY, SECOND SESSION

REPORT BY THE COMMITTEE

**ON PUBLIC ADMINISTRATION AND ICT ON NINE MONTHS
FINANCIAL STATEMENTS FOR THE PERIOD ENDED MARCH, 31st
2023,
IN RESPECT TO THE OFFICES OF THE COUNTY SECRETARY,
GOVERNOR AND DEPUTY GOVERNOR AND PUBLIC SERVICE
MANAGEMENT AND ADMINISTRATION.**

Clerk's Chambers

County Assembly Buildings

PO BOX 1886,

BUNGOMA, KENYA

June, 2023

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Section 149 (2) (f) bring a matter to the attention of the Executive Committee member responsible for the entity if, in the accounting officer's opinion a decision or policy or proposed decision or policy of the entity may result in resources being used in a way that is contrary to subsection (1)

Section 149 (2)(q) provide information on any fraud, losses, or any violations of subsection (1) and provide explanations for the actions taken to prevent similar conduct in future.

The Public Finance Management Act, 2012 section 166 states as follows;

1. An accounting officer for a county government entity shall prepare a report for each quarter of the financial year in respect of the entity.
2. In preparing a quarterly report for a county government entity, the accounting officer shall ensure that the report—
 - (a) contains information on the financial and nonfinancial performance of the entity; and
 - (b) is in a form determined by the Accounting Standards Board.
3. Not later, than fifteen days after the end of each quarter, the accounting officer shall submit the quarterly report to the County Treasury.
4. Not later than one month after the end of each quarter, the County Treasury shall—
 - (a) consolidate the quarterly reports and submit them to the county assembly;
 - (b) deliver copies to the Controller of Budget, National Treasury and the Commission on Revenue Allocation; and
 - (c) publish and publicize them

1.5. Acknowledgment

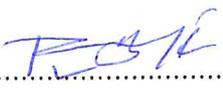
Mr. Speaker,

I take this opportunity to thank your Office and that of the Clerk of the County Assembly of Bungoma for the support received as the committee discharged its mandate.

I also appreciate committee members for dedicating their time to examine and analyze the Bungoma County Government half year and Quarterly reports and financial statements for the periods ended 31st December 2022 and 31st March 2023, Further, I would also like to appreciate the secretariat who worked with us for their commitment.

Mr. Speaker,

It is therefore my pleasant duty and privilege, on behalf of the Hon. Members of the Sectoral Committee on Public Administration and ICT, to table this report and recommend it to the Assembly for consideration and adoption.

Signed  Date. 08/06/2023

(Hon. Tony Khaoya Barasa, MCA- Lwandanyi Ward)

Chairperson, Sectoral Committee on Public Administration and ICT

- NARIGP Kshs.237, 245,331
- ASDSP II Kshs. 5,344,642
- KDSP Kshs. 32,416,882
- Health 14,250,125

CHAPTER THREE

3.0 COMMITTEE ANALYSIS OF DEPARTMENTAL EXPENDITURES

PUBLIC SERVICE MANAGEMENT

Mr. Speaker Sir,

The department had an approved budget of Kshs 539,392,013 recurrent and Kshs. 8,422,621 for development expenditure programs. The development allocation was on the supplier for credit vote. The absorption of the budget was Kshs. 204,528,819 translating to an absorption of 37.3% of the recurrent budget and no expenditures were recorded on development. However, Submissions from the department indicate a release/absorption of Kshs. 228,160,031 with monthly exchequers as below:

Month	Exchequer Release(Ksh)
July	0
August	35,559,019
September	15,262,127
October	71,137,649
November	20,620,798
December	28,513,304
January	6,484,450
February	17,096,850
March	33,485,834

3.1 Expenditures

Mr, Speaker Sir,

The committee analysed the expenditure on the programmes and sub-programmes of the department cumulatively for the half year and third quarter and presents as follows;

Budget execution by programs and sub-programs as indicated in the submitted document did not give clear information as to which activities were implemented by various specific departments. Submission from the department indicates that Kshs. 228,160,031 was released to them as indicated above. The summarised expenditures are as below:

	ITEM	AMOUNT
1	Salaries	161,946,626.65
2	Imprest	19,214,000.00
3	Pending bills	1,943,335.00
4	Suppliers	41,456,069.35
5	Sub-county Administration	3,600,000.00
	TOTAL	228,160,031.00

3.1.1 Personnel emoluments (Salary)

The department had an allocation of Kshs 225,497,407 and Kshs. 11,703,320 as allocation for salaries for staff on P&P and contractual respectively. By the end of quarter 3 the absorption on personnel vote stood at Kshs. 161,946,626 representing an absorption 71.82% which is close to the target of 75% in nine months. The payments per month are:

Month	Payments(Ksh)
July	17, 839,743.55
August	17,690,821.55
September	17,626,435.50
October	17,571,508.55
November	17,472,983.55
December	21, 556, 536.95

January	17,413,378
February	17,204,825
March	17,569,885

The Committee noted that the December pay-out is high due to the leave allowance paid in this month.

There were no expenditures of the 11.7 million for contractual staff due to pending issues surrounding this cadre of staff.

3.1.2 Pending bills.

Accounts payable (Pending bill) has outstanding amount of Kshs. 18,145,327 against a budget provision of Kshs. 6,769,503 on recurrent and an allocation of Kshs. 8,422,621 on development. By end of the 3rd quarter only 1 pending bill had been paid worth Kshs. 1,943,335 and it relates to cleaning services at Bungoma referral hospital incurred in the FY 2021/22. The list of development pending bills were not captured in the statement.

3.1.3 Pending staff receivables (Outstanding Imprests)

Pending staff receivables (outstanding imprests) in the department is Kshs. 19,214,000. Some imprests date back to the year 2019, 2020 and 2021. However Submissions from the department indicated the activities done through imprest as follows:

- Standing office imprest Kshs, 3,787,700
- Taskforce Kshs. 3,291,000
- Preparation of Annual Development Plan Kshs. 889,000.
- Preparation of sector plan Kshs. 889,000
- Preparation of CPROB Kshs. 1,144,000.
- Assumption of office Kshs. 955,000.
- Review of the projects from 2019-2022 Kshs. 1,590,000
- Civic education on county government programs Kshs. 181,000

various specific departments. However, the programs executed amounts to Kshs 115,192,795;

- General administration, planning and support services Kshs. 78,338,578.
- Kenya devolution Support programme Kshs. 32,416,882
- ICT and information management services (development) Kshs. 4,442,335

3.3.1 Revenue

Submissions from the department indicate a release/absorption 33.45% of Kshs. 70,623,839 with monthly exchequer as below:

Month	Exchequer Release(Ksh)
July	0
August	7,300,237
September	3,064,308
October	4,897,726
November	27,100,577
December	14,996,477
January	3,824,450
February	7,993,802
March	1,446,262

3.3.2 Expenditures.

The summarised expenditures are as below:

	ITEM	AMOUNT
1	Salaries	5,632,692.25
2	Imprest	11,947,880
3	Pending bills	0
4	Suppliers	53,043,266.75
	TOTAL	70,623,839.00

3.3.3 Personnel Emoluments/Salaries

The approved budget was Kshs. 15,213,886. The absorption by end of quarter 3 stood at Kshs. 5,632,692 translating to 37.02%. In the supplementary budget Kshs. 32.1 million worth of personnel budget and payroll was reallocated to Public Administration.

3.3.4 Pending staff receivables (outstanding imprest)

Pending staff receivables (outstanding imprests) in the department is Kshs. 11,947,880. Some of the imprests are long overdue with dates in the year 2016,2019,2020,2021. Submissions from the department indicate the following activities funded by the imprests:

- Facilitation for functions of assumption of office of the Governor Kshs. 1,150,000.
- Meeting with ECDE teachers Kshs. 1,203,600
- Facilitation for attending training on Government redress mechanism and to access to information Kshs. 122,000
- Facilitation for preparation of procurement plan at Nairobi for ICT Kshs. 1,541,720.
- Consultative workshop Kshs. 31,500
- Innovation and creativity in public service in Nairobi campus Kshs. 162,800
- Facilitation of 6 officers to attend training at Kenya School for Government Nairobi Kshs. 686,800.
- Office imprest Kshs. 984,000

- ICPAK training Kshs. 304,400
- Facilitation for uploading of procurement plan county attorney Ksh. 404,000.
- Facilitation to attend performance management on automation of performance contract Kshs. 198,400.
- Meeting in Nairobi Kshs. 65,400 for CS.
- Workshop review and calculation of management of public finance by county government Kshs. 224,100.
- Facilitation to Uganda trip (CS, CO ICT and driver) Ksh .1,032,080.
- Allowance for attending assembly committee Kshs. 70,200.
- Reimbursed to CS for attending Nairobi Court Kshs. 110,800.
- Facilitation for opening and evaluation of Tenders Kshs. 210,000
- Facilitated CS training at KSG Mombasa Kshs. 137,600.
- ICPAK training in Mombasa Kshs. 270,100.
- Periodical Newspapers and Magazines Kshs. 24,000
- Cabinet meeting in Mombasa Kshs. 290,100
- Capacity building for staff's Kshs. 1,850,600.
- Kicosca games in Kisumu Kshs. 539,000.
- paid for legal dues Kshs. 2,168,648.55.
- Facilitation for training on human resource Management system Kshs. 878,800.
- Facilitation for uploading of procurement plan County Attorney Kshs. 58,400
- Facilitation for preparation of procurement plan 2022/23 for ICT department Ksh. 1,697.50.

3.3.5 Pending Bills

Accounts payable (Pending bill) had a budget provision of Kshs. 7,203,760 on recurrent. By 3rd quarter no expenditures were reported on pending bills.

3.3.6 Suppliers

The following suppliers were paid in the period under review:

- Telkom Kenya paid for internet services Kshs. 584,640.
- Safaricom limited on purchase of office airtime Kshs. 24,000.
- Kenya school of government lower Kabete on tuition fees Kshs. 137,940.
- Institute of certified public secretary for annual subscription fee Ksh. 12,500.
- Makokha Wattanga and Luyali Association on legal fee Kshs. 4,681,980.
- Meritad law Africa limited liability on legal fee Kshs. 980,793.10.
- A S Kuloba and Company for legal fee Kshs. 982,758.60.
- Kenya school of government Mombasa for tuition fees Kshs. 75,000
- Kenya school of government lower KA for tuition fees Kshs. 37,050.
- Dawn rise two Enterprise supplied' and delivered laptops and desktops Ksh.998, 228.
- Divine homes resort limited on payment for catering and conference facility Kshs. 515,948.30.
- Webmar investment limited was paid for fuel a total Kshs. 884,482.75.
- Nzoia water Services Company limited was paid for water bills Kshs. 14,080.
- Nation Media group limited was paid for advertisement Kshs. 347,700.
- National Hospital insurance fund for statutory deduction Kshs. 22,269,496.

3.4. GOVERNOR'S AND DEPUTY GOVERNOR'S OFFICE

Mr. Speaker Sir,

The Office had an approved budget of Kshs 554,310,467 recurrent: Governor's office Kshs. 542,419,144 and DG's office Kshs.11, 891, 322. There was no allocation on development.

3.4.1. Revenue

The office had a total exchequer release of Kshs. 407,581,606 translating to 73.53% as shared below:

Month	Exchequer Release (Ksh)
July	0

August	58,753,808
September	82,744,380
October	52,069,327
November	28,522,326
December	53,655,988
January	21,914,272
February	55,176,710
March	54,744,795

3.4.2 Expenditures.

The summarised expenditures are as below:

	ITEM	AMOUNT
1	Salaries	237,672,256.00
2	Imprest	35,111,650.00
3	Pending bills	8,488,970.00
4	Gratuity	46,913,744.00
5	Suppliers	79,394,986.00
	TOTAL	407,581,606.00

3.4.3 Salaries.

The approved budget was Kshs. 338,121,374. The absorption by end of quarter 3 stood at Kshs. 237,672,256 translating to 70.3% as in the table below.

MONTH	MONTHLY PAYMENT(KSH)
July	27,630,021.90

August	22, 905,874.55
September	23, 943,867.50
October	24, 029,365.10
November	22, 182,515.05
December	29, 480,773.20
January	31, 998,985.25
February	28, 384,655.00
March	27, 115,825.05

3.4.5. Pending staff receivables (Outstanding imprests)

Pending staff receivables (outstanding imprest holders) in the department is Kshs. 35,111,650. The activities funded were specified as below:

- Assumption of office by Governor Kshs. 2,512,800
- Standing office imprest Kshs. 15,040,000
- Bungoma Religious leaders and CBO meeting's Kshs. 1,568,000
- Small scale traders meeting in Kanduyi Kshs.2, 368,850.
- Capacity building Ksh. 5,308,700.
- Facilitation for induction to Mombasa Kshs.896, 900.
- Facilitation for meeting with community health workers Kshs.1, 562,000.
- Facilitation to Nakuru for a consultative meeting Kshs. 2,171,600.
- Facilitation for preparation of ADP office of Governors and DG Kshs. 791,000.
- Facilitation for women stakeholder's meeting in Mt Elgon Sub county Kshs. 907,100.
- Facilitation for H.E the governor to Nairobi for council of GVN's committees' Kshs 667,000.
- Facilitation to Kilifi for induction Ksh. 1,092,000.
- Facilitation to purchase accountable documents Kshs. 985,800.
- Facilitation allowance for interim transition committee Kshs. 1,550,000.
- Facilitation for capacity building in Kisumu Kshs. 1,169,000.

- Facilitation to trainings in Mombasa Kshs. 115,800.
- Facilitation stakeholders to service delivery Ksh. 728,500.
- Status of Development projects exercise Kshs. 1,525,000
- Engagements of Sirisia farmer's Kshs.3, 213,100.
- Facilitation to Nairobi for Development partners and COG meetings Kshs. 1,031,000.
- Facilitation of CECM's swearing in Kshs. 725,000.
- Preparation of CBROP Ksh. 989,000.
- Facilitation for engagement on security status in Mt Elgon Kshs. 800,000
- Facilitation to induction in Kisumu Kshs. 332,400.
- Payment for attend ICPAK trainings Kshs. 850,200.
- Payment for attend KISM trainings Kshs.234, 500.
- Preparation of procurement plan Kshs. 841,000.
- CECM bonding in Mombasa Kshs.377, 000.
- Structured planning meeting for first ladies in Kisumu Kshs. 204,000.
- Consultative forum with university student's Kshs. 1,366,500.
- Assessment of staff training needs Kshs. .710, 000.
- Facilitation for youth and women sensation Kshs. 915,000.
- Facilitation for Bungoma OVCs forum Kshs. 995,000.
- Facilitation for stakeholder's engagements Kshs. 2,307,000.
- Facilitated for reconciliation of half year transactions Kshs. 694,000.
- CBOS meetings Kshs. 976,000.
- Reimbursement of funds used on official duties Kshs.1.500,000
- KICOSCA games-Kisumu Kshs2, 608,150.
- Reconciliation after supplementary Kshs. 858,500
- Facilitation to Nairobi Kshs.952, 000.
- Facilitated to training at KSG Embu Kshs. 1,033,200.
- Facilitation on county youth leadership forum Kshs. 1,893,000.
- Facilitation to official duties Kshs.492, 900.
- Facilitation on consultative forum with county government Kshs. 1,537,500.
- Facilitation to engagement with the national assembly Kshs. 1,978,800.
- Meeting with traders in chwele market Kshs. 725,000.
- Facilitation IEBC meeting in Naivasha Ksh. 793,100

- Kimilili and kamukuywa market traders' consultative meeting with the CGB Kshs.1, 491,500
- Facilitated for risk identification and management programme Kshs. 992,000
- Kinshasa trip Kshs. 314, 400
- Columbia trip Kshs. 2,268,060
- Italy trip Kshs. 1,397,638
- Rwanda trip Kshs, 967,878
- Facilitation to Busia Kshs. 387,000.
- Consultative forum with the Bungoma ECDE and TVET stakeholders' ksh.1, 894,000.
- Facilitation to Kisumu Ksh. 483,800.
- Facilitation to Nairobi for assessment of office space Ksh. 196,000.
- Facilitation to Kilifi Ksh. 763,600.
- Preparation for CFSP Kshs. 784,400.
- Facilitation for stakeholder's engagement Ksh. 1,789,500
- Facilitation to KSG to Nairobi Ksh.28, 050
- Office imprest on reimbursement Kshs. 1,405,000
- Facilitation to LREB to Migori & Kisumu Kshs. 2,222,800
- Preparation of PBB Kshs. 993,400
- Facilitation for service and repair of ICT equipment's Kshs. 515,500
- Facilitation to ICPAK Mombasa Kshs. 113,000.
- Facilitation for Fistula camp in Kakamega Ksh. 77,200
- Payment for motor Vehicle inspection Kshs. 18,200.
- Assessment and documentation of county development projects kshs.44, 800.
- Facilitation to seminar in Mombasa Kshs. 137,400
- Allowances for HR taskforce Kshs. 1,243,500
- Allowances to Nairobi to assess office space Kshs. 66,000

3.4.6. Suppliers

- Nzoia Sugar Company Ltd for catering services during inauguration Kshs. 548,458.
- Hotel Itoya for catering services during inauguration Kshs. 1,395,517
- Hotel Itoya for catering services during inauguration Kshs. 1,164,568.95

- Webmar Investments Limited total fuel costs services Kshs. 4,391,379.
- Tarana Holdings Limited was paid for printing services Kshs. 1,370,948.
- Hotel Itoya for catering services during inauguration Kshs. 4,068,620.70
- African touch safaris limited for air travels services a total of Kshs. 9,155,838
- Lake Region Economic bloc contributed to legal and administrative services Kshs. 1,900,000
- DT Dobie and Company ltd for motor vehicles maintenance Kshs. 237,479.
- Safaricom Limited had purchased 3 mobile phones Kshs. 240,000
- The ALPS Hotel was paid for hospitality services Kshs. 2,476,551.70
- Joventure Hotel for catering services they offered Ksh. 1,117,887.95
- SHREEJI services station paid for fuel services Ksh. 800,000
- Enashipai Resort and SPA was paid for catering services Kshs. 1,396,500.
- Roman insurance agency was paid insurance Kshs. 594,812.
- Administration police welfare and sport Kshs. 1,500,000.
- Bridge capacity building and Government tuition fees Kshs. 117,931.
- ICPAK institute on Tuition fees Kshs. 57,982.75
- Standard Group limited was paid for advertisement and publicity services Ksh. 2,952,108.

3.4.7. Pending bills

Accounts payable (Pending bill) has an outstanding amount of Kshs. 15,448,238 as per the list provided against a budget provision of Kshs. 11,595,249 on recurrent. By end of the 3rd quarter, pending bills worth Kshs. 8,488,970 had been paid and it related to:

- Administration police welfare Kshs. 1,500,000.
- African Touch Safaris Kshs. 4,092,070
- The Standard Group PLC Kshs. 2,896,900

CHAPTER FOUR

4.0 COMMITTEE OBSERVATIONS

Mr. Speaker Sir,

The Committee made the following observations;

1. **THAT**, Exchequer release in each of the sector as submitted by County treasury varied from the information submitted by the departments.
2. **THAT**, Absorption of pending bills funds is low across the departments contradicting the notion of pending bills being a first charge at the budgeting stage.
3. **THAT**, Officers are advanced imprests without considering whether previously held imprests have been surrendered, resulting in multiple un-surrendered imprests held by an individual. Further, Imprests went beyond the 7days limit to have them surrendered. The standing office imprests lack limits and needs to be regulated. Imprests held as re-reimbursement for official duties lack the activities that were undertaken.
4. **THAT**, most imprest activities have resultant reports that should be submitted to the Assembly for consideration by this Honourable House. Apart from the taskforce reports, planning and budgeting documents, other report are yet to be to submitted to this House e.g Reports emanating from foreign trips and SDU reports.
5. **THAT**, Expenditures were reported on LREB activities yet the LREB bill has not been enacted by the County Assembly.
6. **THAT**, Departments implemented activities without appropriation e.g, the activity on assumption to the office by H.E The Governor, has seen imprests drawn from all the three sectors yet it was solely budgeted for under the Governor's office; KICOSCA was also centrally budgeted for under the department of Gender and Culture.

4.1 COMMITTEE RECOMMENDATIONS

Mr. Speaker Sir,

The Committee made the following recommendations

1. **THAT**, the County treasury **MUST** ensure the correctness of the financial statements by consulting the user departments before submission to the County Assembly for consideration.
2. **THAT** Pending bills should be paid by 2nd quarter to avoid litigations and also in line with the County treasury circular that put pending bills a first charge.
3. **THAT**, The Accounting Officers **MUST** comply with the provisions of Regulation 93(5), (6), (7) and (8) of the Public Finance Management Regulations, 2015 in respect to management of Imprests which states that;

(5) A holder of a temporary imprest shall account or surrender the imprest within seven (7) working days after returning to duty station.

(6) In the event of the imprest holder failing to account for or surrender the imprest on the due date, the accounting officer shall take immediate action to recover the full amount from the salary of the defaulting officer with an interest of the prevailing Central Bank Rate.

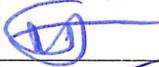
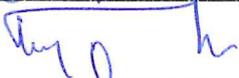
(7) If the Accounting Officer does not recover the temporary imprest from the defaulting officer as provided for in this regulation, he/she commits an offence as provided under the Act.

(8) In order to effectively and efficiently manage and control the issue of temporary imprests, an accounting officer or AIE Holder shall ensure that no second imprest is issued to any officer before the first imprest is surrendered or recovered in full from his or her salary”

4. **THAT**, the departments **MUST** declare an accurate and detailed report on all pending bills to the County Assembly for proper budgeting and scrutiny by the Committee two weeks after adoption of these report.
5. **THAT**, the MDAs should desist from attending to LREB activities until the LREB bill is passed.
6. **THAT**, the budgets should be implemented as approved pursuant to PFMA 149 (1).

5.0. ADOPTION SCHEDULE

The Members of the Sectoral Committee on Public Administration and ICT hereby adopt and append the signatures to this report with the contents herein.

S/N	Name	Designation	Signature
1	Hon. Tony Barasa	Chairperson	
2	Hon. Caleb Wanjala	V/Chairperson	
3	Hon. Stephen Wamalwa	Member	
4	Hon. Joseph Juma	Member	
5	Hon. Jack Wambulwa	Member	
6	Hon. Sudi Busolo	Member	
7	Hon. Grace Sundukwa	Member	
8	Hon. Francis Chemion	Member	
9	Hon. Stephen Kaiser	Member	
10	Hon. Timothy Chikati	Member	
11	Hon. Cornelius Makhanu	Member	
12	Hon. Jeremiah Kuloba	Member	
13	Hon. Franklin Simotwo	Member	
14	Hon. Florence Juma	Member	
15	Hon. Bridgid Katasi	Member	

MINUTES OF THE PUBLIC ADMINISTRATION AND ICT COMMITTEE
MEETING HELD ON 4TH JUNE, 2023 AT 0900 HRS

VENUE: VICTORIA COMFORT KISUMU.

MEMBERS PRESENT:

1. Hon. Tony Barasa	Chairperson
2. Hon. Caleb Wanjala	Vice chair
3. Hon. Florence Juma	Member
4. Hon. Sudi Busolo	Member
5. Hon. Francis Chemion	Member
6. Hon. Cornelius Makhanu	Member
7. Hon. Simotwo Franklin	Member
8. Hon. Brigid Katasi	Member
9. Hon. Stephen Wamalwa	Member
10. Hon. Stephen Kaiser	Member
11. Hon. Grace Sundukwa	Member
12. Hon. Timothy Chikati	Member
13. Hon. Jeremiah Kuloba	Member
14. Hon. Jackson Wambulwa	Member
15. Hon. Joseph Nyongesa	Member

SECRETARIAT

1. Knight Ngano	Committee Clerk
2. Diana Khaemba	PFA
3. Cyrus Marakaru	S.A.A
4. Alex Cherongis	Hansard Officer

AGENDA

1. Preliminaries.
 - i) Prayer
 - ii) Adoption of the agenda.
 - iii) Communication from the chair.
2. Reading and confirmation of previous minutes.
3. Matters arising.
4. Adoption of Committee's report on nine month financial statements for the year ending 31st March 2023.

MIN PAICT: 01/04/06/2023- PRELIMINARY

i) Prayer

The meeting was called to order at 0900hrs with a prayer said by **Hon. Jeremiah Kuloba**.

ii) Determination of quorum

Quorum was confirmed.

iii) Adoption of the agenda

The day's agenda was adopted for deliberation without amendments on proposal by **Hon. Stephen Wamalwa** and seconded by **Hon. Timothy Chikati**.

MIN PAICT: 02/04/06/2023- COMMUNICATION FROM THE CHAIR

The Chairperson did welcome members and the secretariat to the meeting and urged them to scrutinize the documents submitted by executive and make recommendations that would strengthen the oversight role of the Committee and the County Assembly at large.

MIN PAICT: 03/04/06/2023- READING AND CONFIRMATION OF PREVIOUS MINUTES

Minutes of the previous meeting held on 3rd June 2023 were read and confirmed to be a true recording of what transpired on proposal by **Hon. Stephen Wamalwa** seconded by **Hon. Cornelius Makhanu**.

MIN PAICT: 04/04/06/2023-MATTERS ARISING

There were no matters arising.

MIN PAICT: 05/04/06/2023-ADOPTION OF COMMITTEE'S REPORT ON NINE MONTH FINANCIAL STATEMENTS FOR THE YEAR ENDING 31ST MARCH 2023.

The Committee was taken through the draft report and adopted the recommendations as herein attached;

ADJOURNMENT

There being no other business the meeting ended at ended at 1230hrs. The next meeting will be by notice.

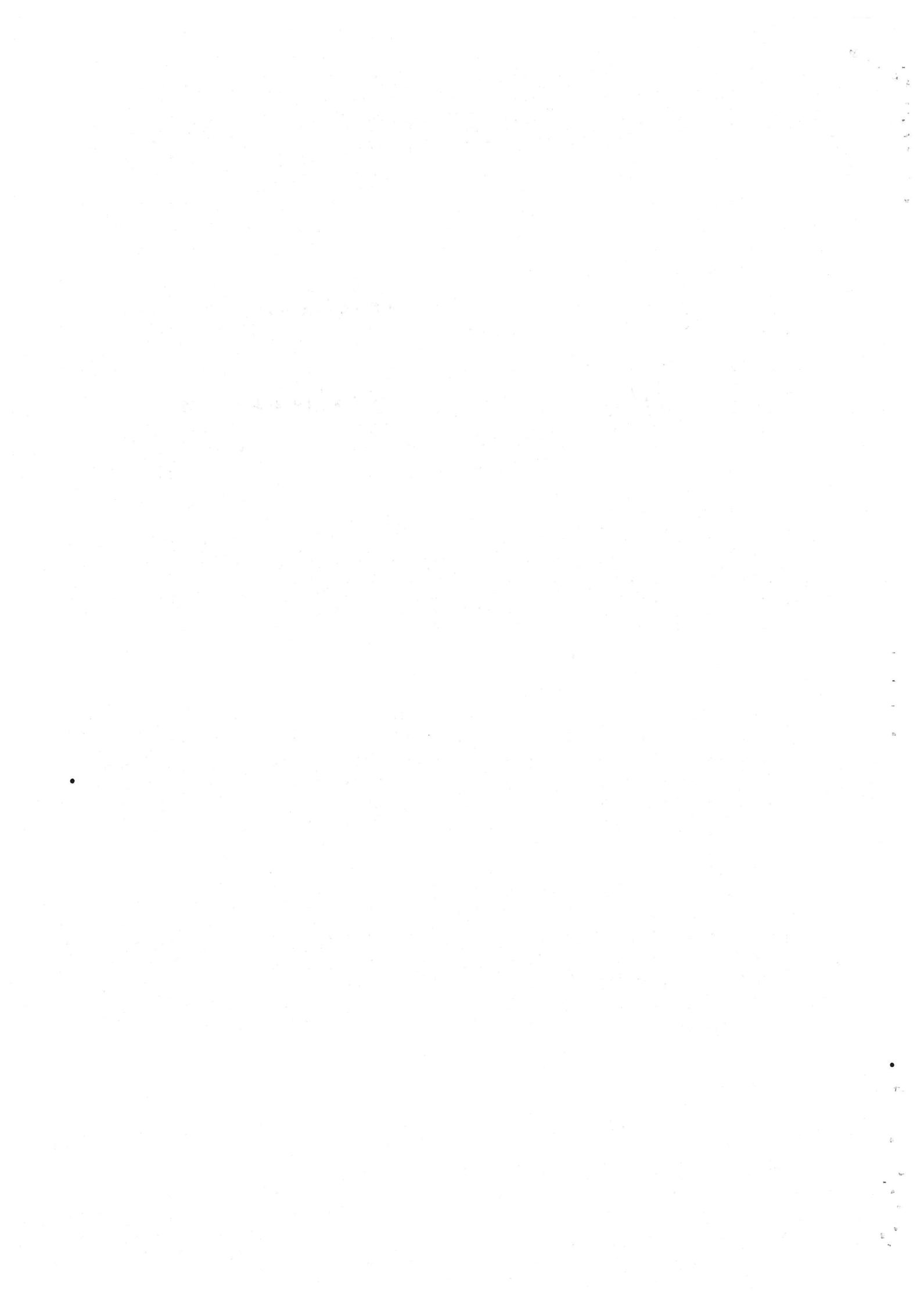
CONFIRMATION

CHAIRPERSON
HON. TONY BARASA

DATE----------SIGN-----08/06/2023-----

COMMITTEE CLERK
KNIGHT NGANO

DATE----------SIGN-----08/06/2023-----



COUNTY GOVERNMENT OF BUNGOMA



RECORDS SECTION
COUNTY ASSEMBLY OF BUNGOMA
28 MAY 2023
RECEIVED
P O Box 1886 50200, BUNGOMA

Doc 2/1/11
Committee Clerk
ICT
28/5/23

DEPARTMENT OF PUBLIC SERVICE MANAGEMENT AND ADMINISTRATION
Office of the County Executive Committee Member

Telephone: 0725393939
E-mail: bungomacountygovt@gmail.com

County Headquarters
P.O BOX 437-50200
BUNGOMA, KENYA

Our Ref: CG/BGM/PSM/CECM/CAB/VOL.11 (44)

DATE: 24th May, 2023

THE CLERK
COUNTY ASSEMBLY OF BUNGOMA
P.O BOX 18886-50200
BUNGOMA

RE: RESPONSE TO INVITATION FOR INTERROGATION OF FINANCIAL STATEMENTS FOR THE PERIOD ENDING 31ST MARCH 2023

Reference is made to the letter dated 11th May 2023 BCA/CC/SECT/9/VOL111 (38)

Kindly find the response as attached

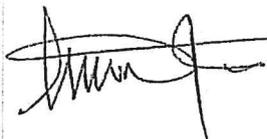
- 1) Total Exchequer released to the Departments of
 - a) Public Service management.....Ref 1a
 - b) County Secretary, County attorney and ICT.....Ref 1b
 - c) Office of the Governor.....Ref 1c
- 2) Local Revenue and AIA Collected pursuant to PFMA165 &166.....Ref2
- 3) AIA collected per facility and expenditure incurred in the department
- 4) Total grants/donor funds released to the department.....Ref 4
- 5) Detailed personnel expenditures incurred
 - a) PSM.....Ref 5a
 - b) Governors.....Ref 5b
- 6) Budget implementation reports as per the activities and costing in the approved PBB
 - a) PSM.....Ref 6a
 - b) County secretary, County attorney & ICT.....Ref 6b
 - c) GovernorsRef6c
- 7) Pending bills paid
 - a) PSM.....Ref7a
 - b) Governors.....Ref7b
 - c) County secretary.....Ref7c

d) County attorney.....Ref7d

c) ICT.....Ref e

8) The Department of Public Service Management has no independent public funds

Thank you



B.EMACAR: CECM-PUBLIC SERVICE MANAGEMENT AND ADMINISTRATION

CC: PUBLIC ADMINISTRATION AND ICT COMMITTEE

COUNTY GOVERNMENT OF BUNGOMA



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TOTAL EXCHEQUER FOR 9 MONTHS FOR THE DEPARTMENT OF PUBLIC SERVICE MANAGEMENT

S/NO	MONTHS	AMOUNT
1	JULY	0
2	AUGUST	35,559,019
3	SEPTEMBER	15,262,127
4	OCTOBER	71,137,649
5	NOVEMBER	20,620,798
6	DECEMBER	28,513,304
7	JANUARY	6,484,450
8	FEBRUARY	17,096,850
9	MARCH	33,485,834
	TOTALS	228,160,031

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TOTAL EXCHEQUER FOR 9 MONTHS FOR THE DEPARTMENT OF COUNTY SECRETARY, COUNTY ATTORNEY AND ICT

S/NO	MONTHS	AMOUNT
1	JULY	0
2	AUGUST	7,300,237
3	SEPTEMBER	3,064,308
4	OCTOBER	4,897,726
5	NOVEMBER	27,100,577
6	DECEMBER	14,996,477
7	JANUARY	3,824,450
8	FEBRUARY	7,993,802
9	MARCH	1,446,262
	TOTALS	70,623,839

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LOCAL REVENUE/AIA COLLECTED

COMMISSION EARNED FROM PAYROLL SERVICE CHARGE

S/NO	MONTH	AMOUNT (KSH.)
1	Jul-22	916,681.35
2	Aug-22	920,140.05
3	Sep-22	916,354.55
4	Oct-22	915,634.70
5	Nov-22	913,547.55
6	Dec-22	909,586.55
7	Jan-23	907,006.45
8	Feb-23	906,855.45
9	Mar-23	915,715.70
	TOTAL	8,221,522.35

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TOTAL EXCHEQUER FOR 9 MONTHS FOR THE OFFICE OF THE GOVERNOR

S/NO	MONTHS	AMOUNT
1	JULY	0
2	AUGUST	58,753,808
3	SEPTEMBER	82,744,380
4	OCTOBER	52,069,327
5	NOVEMBER	28,522,326
6	DECEMBER	53,655,988
7	JANUARY	21,914,272
8	FEBRUARY	55,176,710
9	MARCH	54,744,795
	TOTALS	407,581,606

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WAGE BILL FOR THE DEPARTMENT OF PUBLIC SERVICE MANAGEMENT AND ADMINISTRATION
FROM JULY 2022-MARCH 2023

S/NO	DEPARTMENT	MIN. OF PUBLIC SERVICE MANAGEMENT
	NO. OF STAFF	509
1	Jul-22	17,839,743.55
2	Aug-22	17,690,821.55
3	Sep-22	17,626,435.50
4	Oct-22	17,571,508.55
5	Nov-22	17,472,983.55
6	Dec-22	21,556,536.95
7	Jan-23	17,413,378.00
8	Feb-23	17,204,825.00
9	Mar-23	17,569,885.00
	TOTALS	161,946,626.65

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WAGE BILL OFFICE OF THE GOVERNOR
FROM JULY 2022 – MARCH 2023

S/NO	DEPARTMENT	OFFICE OF THE GOVERNOR
	NO. OF STAFF	374
1	Jul-22	27,630,021.90
2	Aug-22	22,905,874.55
3	Sep-22	23,943,867.50
4	Oct-22	24,029,365.10
5	Nov-22	22,182,515.05
6	Dec-22	29,480,773.20
7	Jan-23	31,998,985.25
8	Feb-23	28,384,655.00
9	Mar-23	27,115,825.05
	TOTALS	237,672,256.6

KENYA DEVOLUTION SUPPORT PROGRAM FOR FY 2019-2020, 2021-2022 AS AT 30 MARCH 2023

S/NO	PROJECT NAME	FINANCIAL YEAR	SOURCE OF FUNDING	CONTRACTOR NAME	LOCATION	CONTRACT SUM	AMOUNT PAID	BALANCE
1	PROPOSED ERECTION OF MA	2019 -2020	KDSP	INTERLECT CONTRACTORS LTD	COUNTY REFERRAL HOSPITAL	212,537,789.00	210,864,217.00	-
2	PROPOSED ERECTION AND COMPLETION OF ADMINISTRATION BLOCK	2021 - 2022	KDSP	SKY PORT LOGISTICS LTD	MT.ELGON SUB COUNTY HOSPITAL	19,258,876.80	19,258,876.80	-
3	PROPOSED ERECTION AND COMPLETION OF MATERNITY WING	2021 - 2022	KDSP	GETRANS SOLUTIONS CO. LTD	BUMULA SUB COUNTY HOSPITAL	63,317,961.59	50,865,398.84	12,452,562.75
4	PROPOSED ERECTION AND COMPLETION OF MATERNITY WING AND MORTUARY	2021 - 2022	KDSP	SESSION BLUE CO. LTD	NAITIRI SUB COUNTY HOSPITAL	26,851,385.00	25,635,982.60	1,215,402.40
5	HUMAN RESOURCE MANAGEMENT SYSTEM	2021 - 2022	KDSP	LEISHEN INVESTMENT LTD	HUMAN RESOURCE	5,482,000.00	5,482,000.00	-

No	Payment Voucher No.	Name of Suppliers, Contractor or Consultant (PAYEE)	Brief Description of Goods, Works or Services	Name of Project Being undertaken	Total invoice amount covered by this application: Kshs. (Net of retention)
1	CS215	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	54,443,857.60
2	CS 116	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	32,882,186.70
3	CS147	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	41,489,558.70
4	CS 176	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	38,149,813.20
5	CS32	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	30,478,675.20
6	CS40	Interlect Contractors	Construction of 300 bed maternity ward	Bungoma Referral hospital 300 bed maternity ward	13,420,126.42

15	CS99	SKY Port Logistics	Proposed erection and Completion of Administration Block	Mt.Elgon Sub-County Hospital	10,027,005.20
16	CS141	SKY Port Logistics	Proposed erection and Completion of Administration Block	Mt.Elgon Sub-County Hospital	9,231,491.10
			SUBTOTAL		19,258,496.30
17	CS18	Leishen Investment LTD	Human Resource System	supply and installation of HR system	3,837,400.00
18	CS86	Leishen Investment LTD	Human Resource System	supply and installation of HR system	1,644,600.00
			SUBTOTAL		5,482,000.00
			GRAND TOTAL		312,106,095.56

PREPARED BY DATE

KDSP FOCAL PERSON

APPROVED BY DATE

COUNTY SECRETARY /HEAD OF PUBLIC SERVICE