

COUNTY GOVERNMENT OF BUNGOMA



**COUNTY ASSEMBLY OF BUNGOMA
OFFICE OF THE CLERK**

THIRD ASSEMBLY THIRD SESSION

LIAISON COMMITTEE

**REPORT ON THE ACTIVITIES OF COUNTY ASSEMBLY
COMMITTEES FROM OCTOBER 2023 TO FEBRUARY
2024 AND SCHEDULE FOR EXTERNAL COMMITTEE
MEETINGS THIRD PHASE, FOR FY 2023/24**

**Clerks Chambers
County Assembly Buildings
P.O BOX 1886 - 50200
BUNGOMA, KENYA**

MARCH 2024

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CHAPTER ONE

1.0 PREFACE

This report highlights operations and activities of the Committees in the County Assembly of Bungoma from October 2023 to February 2024. Further, it captures the Committees' schedule for external committee meetings in the fourth quarter of FY 2023/24 (From March to June 2024).

It is worth noting that the report covers the following areas: Committee meetings (both internal and external), consultative meetings, interrogations and external engagements, public hearings and participation, statements/questions, fact findings, pending businesses, consideration of papers laid and committed to Committees, Committees' expenditures and balances, schedule for external Committee meetings in the fourth quarter of FY 2023/24, observations and recommendations.

The Constitution, other statutes and the Bungoma County Assembly Standing Orders requires that the Liaison Committee provides guidance, coordination, operations, apportionment of annual operating budgets for Committees, consider schedule of the programmes of Committees, and ensure Committees submit reports to the Assembly.

1.1 COMMITTEE MANDATE

Mr. Speaker Sir,

The Committee on Liaison draws its mandate from the *Standing Order No. 216 (2 &3)* which states that the Committee shall:

- (a) Guide and co-ordinate the operations, policies and mandates of all Committees as per the Constitution of Kenya, other Relevant Statutes and this Standing Orders
- (b) Deliberate on and apportion the annual operating budgets among the Committees;
- (c) Consider and schedule the programmes of all Committees businesses;
- (d) Ensure that Committees submit reports as required by the Standing Orders;
- (e) Determine whenever necessary, the Committee or Committees to deliberate on any matter; and

- (f) Give such advice relating to the work and mandate of select committees as it may consider necessary.
- (g) The Liaison Committee shall consider reports of Committees that have not been deliberated by the House and shall report to the House on the consideration of such reports.

1.2 COMMITTEE MEMBERSHIP

Mr. Speaker Sir,

The following are the Members of the Liaison Committee:


| Name | Designation |
|----------------------------|--|
| 1. Hon. Stephen Wamalwa | Chairperson – Liaison |
| 2. Hon. Christine Mukhongo | Vice chairperson – Liaison |
| 3. Hon. Emmanuel Situma | Member–Chairperson, Powers/HBC/Rules/Speaker’s Panel/Appointments |
| 4. Hon. James Mukhongo | Member –Chairperson, Finance |
| 5. Hon. Jack Wambulwa | Member –Chairperson, Budget |
| 6. Hon. George Makari | Member –Chairperson, Health Services |
| 7. Hon. Jack Kawa | Member –Chairperson, Gender and Culture |
| 8. Hon. Joseph Nyongesa | Member –Chairperson, Selection |
| 9. Hon. Franklin Simotwo | Member –Chairperson, Roads |
| 10. Hon. Tony Barasa | Member-Chairperson, Public Administration |
| 11. Hon. Hentry Nyongesa | Member – Chairperson, Labour Relations |
| 12. Hon. Francis Chemion | Member – Chairperson, Lands, |
| 13. Hon. Benard Kikechi | Member – Chairperson, Trade & Energy |
| 14. Hon. Benjamin Otsiula | Member – Chairperson, Education & VT |
| 15. Hon. Violet Makhanu | Member – Chairperson, Youth Affairs |
| 16. Hon. Waiti Wafula | Member – Chairperson, Agriculture |
| 17. Hon. Edwin Opwora | Member – Chairperson, Tourism |
| 18. Hon. Jacob Psero | Member – Chairperson, Justice |
| 19. Hon. George Tendet | Member – Chairperson, Delegated |
| 20. Hon. Aggrey Mulongo | Member –Chairperson, Implementation |
| 21. Hon. Everton Nganga | Member- Chairperson, PAI |

1.3 ACKNOWLEDGEMENT

Mr. Speaker Sir, May I take this opportunity to thank your Office and the Office of the Clerk for facilitating the Committee to effectively discharge its mandate. In addition, the Committee is grateful to all Committees of the County Assembly for submitting their reports on activities undertaken from October 2023 to February 2024 in time which helped this Committee to come up with this report.

Further, I would like to appreciate the Honourable Members and the secretariat to the Liaison Committee for their support and dedication in the compilation of this report.

Mr. Speaker Sir, it is therefore, my pleasant duty on behalf of the Liaison Committee to present this report on the activities of County Assembly Committees from October 2023 to February 2024 and the schedule for external Committee meetings third phase, for FY 2023/24 for approval by this Honourable House.

SIGNED..........DATE 4/02/2024.....

Hon. Stephen Wamalwa, MCA

Mitua/Soysambu Ward

Chairperson, Liaison Committee

CHAPTER TWO

2.0 COMMITTEES' ACTIVITIES

2.1 Committee meetings

The County Assembly of Bungoma has two types of Committee meetings i.e. internal and external as outlined below;

2.1.1 Internal Committee Meetings

In relation to Standing Order 42 of the County Assembly Standing Orders, the Clerk of the County Assembly prepares and publishes on its website the schedule of Committee sitting not later than the Friday of the week preceding such businesses.

Pursuant to Standing Order 201 (1) of the County Assembly Standing Orders, Committee meetings are open to the public unless in exceptional circumstances where the presiding chairperson has determined that there are justifiable reasons for the exclusion of the public.

Mr. Speaker Sir, during the period under review, all Committees held internal meetings pursuant to Standing Order No. 184 as per their work plans and internal schedule for Committee meetings as approved by the Liaison Committee. According to the Liaison Committee Internal Committee sitting schedule, each Committee was expected to have at least one Committee sitting per week translating to four sittings per month.

However, it is worth noting that some of the meetings were adjourned due to lack of quorum as is required by the Standing Order 187 of the County Assembly Standing Orders. Apart from the House Business Committee in which its quorum is a third of its Members (Standing Order 173 (5), for other select Committees, the quorum required is the Chairperson and half of its Members (Standing Order 180 (b)).

Following an advice from the risk assessment team in view of resolving audit queries raised by the Office of the Auditor General in the previous reports of the County Assembly, as well as The Senate, the County Assembly has from March, 2024 fully

embraced the use of Biometric machines and the attendance register books are no longer being used in committee meetings.

2.1.2 External meetings

Mr. Speaker Sir,

The Liaison Committee in its report approved by this House apportioned the annual operating budget for each Committee. The budgets are meant to facilitate committees' external meetings in executing their mandates as per the work plans. Further, this Committee prepared schedules for the retreats (October 2023 – February, 2024). Each Committee had been scheduled to hold at least one external sitting with approval of the Speaker pursuant to Standing Order 184. A total of 34 external meetings were held by all Committees from October 2023 to February, 2024 and two County Assembly Whole House report writing retreats on the 4th Quarter Financial Statement and reports for the period ended 30th June 2023 and the assessment on the performance of the County Assembly in the Second Session.

2.1.3 Consultative meetings, Interrogations and External Engagements

Mr. Speaker Sir,

The County Assembly Committees held consultative meetings with other stakeholders among them the County Departments in the Executive Arm of the County Government, donors/ NGOs, Civil Societies and Government Agencies like the Auditor General's Office.

During the period under review, Sectoral Committees held interrogations on County Budget Review Outlook Paper (CBROP), 2023, the 1st Supplementary Budget 2023/24, the 4th Quarter Financial statements for the period ended 30th June, 2023 and on statements sought with respective CECMs and Chief Officers. Other engagements with the executive and other stakeholder included;

- a) Committee on Lands, Urban and Physical Planning had a consultative meeting on Slum upgrading organized by KISIP team on 5th December, 2023 at Aturukan Hotel, Kitale.

- b) Committee on Lands hosted its sister Committee from the County Assembly of Kisumu on the operationalization and working of Municipalities on 16th October, 2024.
- c) Committee on Agriculture, Livestock, Fisheries, Irrigation and Cooperatives Development had consultative meeting with:
- The department, GIZ and Syngenta Foundation East Africa on sensitization of drafted policies in the department on 29th October, 2023 at Wigot Hotel, Kisumu;
 - Stakeholder engagement on Nzoia Sugar Company on 15th February, 2024 at Siritamu Hotel, Bungoma and
 - The department on sensitization of the Animal Welfare Policy on 19th February, 2024 at Milimani Gardens Hotel, Bungoma.
- d) Gender, Culture and Social Welfare Committee had a consultative meeting with the Chief Officer Gender Culture on KICOSCA report 2022 and 2023 on 13th February, 2024 at the County Assembly.
- e) Public Administration and ICT Committee had a consultative meeting with the department on the status of devolved Units in Bungoma County on 15th November, 2023 at the County Assembly.
- f) The Committee on Delegated County Legislation had an engagement with the Department of Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development on Agriculture Policies and Guideline on 18th November, 2023 at Breeze Hotel, Busia.
- g) Committee on Justice, Cohesion and Legal Affairs interrogated;
- Petitioners and respondents on the Petition by Emony Yefwe International on Market Construction for Mobile Traders at Dinah Flyover Webuye on 16th October, 2023.
 - Petitioners and respondents on the Petition by Integrated and Chebui Cave Dweller Community Based Organization on the need to Assist the IDPS and Evacuate the 11 families from Chebui Cave on 25th January, 2024.
 - Interrogation of petitioners and respondents on the Petition concerning the poor management of the New Chesikaki Farmers' Cooperative Society and Illegality of the Current Office bearers on 25th January, 2024 at the County Assembly.

- h) Labour Relation, Member Service and Facilities Committee held a consultative meeting with CECM Public Admin and ICT on the status of medical insurance for County Government of Bungoma Staff on 3rd October, 2023 at the County Assembly.
- i) Education and Vocational Training Committee had a consultative meeting with the Department of Education and Vocational Training on Budgetary Allocation for Vocational Training Centres (VTCs) and ECDE Centres on 23rd October, 2023 at Bungoma DICECE.
- j) Budget and Appropriations Committee held two consultative meetings;
 - Consultative meeting with USAID, Western Water projects on the Bungoma County Water Policy on 21st December, 2023 at Pinecone Hotel, Kisumu
 - Consultative meeting with the Health and Sanitation department and AMREF Health Africa on developing an innovative strategy to improve equitable access to affordable Primary Health Care through co-signed Memorandum of Intent (MOI) agreement on 19th and 20th February, 2024 at Millview Hotel, Kisumu.
- k) Trade, Energy and Industrialization Committee had an engagement with the department of Trade Energy and Industrialization on the status of Bungoma County Trade Loans on 20th February, 2024 at the County Assembly.
- l) Health Services Committee held four engagements with;
 - The Department of Health and Sanitation on management of Bumula, Naitiri sub-county hospitals and Ndalu Health Center on 5th October, 2023 within the County Assembly precincts.
 - The department of Health and Sanitation on management of level four hospitals in the County on 23rd November, 2023 within the County Assembly precincts.
 - USAID on validation workshop for Bungoma County Environmental Health and Sanitation Policy and Bungoma County Environmental Health and Sanitation Bill meeting held in Kisumu-Grand Swiss Hotel on 17th January, 2024.
 - AMREF on Impact Investment Proposal (IIP) Programme consultative meeting held at Millview Hotel-Kisumu on 20th February 2024

The table below summarizes the number of meetings each Committee held and number of reports produced in the period under review;

| NO. | NAME OF COMMITTEE | Number of Reports | External meetings | Internal meetings | Consultative meetings/external engagements |
|-----|---|-------------------|-------------------|-------------------|--|
| 1. | Lands, Housing and Physical Planning | 3 | 1 | 20 | 1 |
| 2. | Public Administration and ICT | 1 | 2 | 17 | 1 |
| 3. | Agriculture, Livestock, Fisheries, Irrigation & Co. development | 1 | 1 | 18 | 6 |
| 4. | Gender, Culture and Social Welfare | 2 | 1 | 17 | 1 |
| 5. | Youth and Sports | 2 | 1 | 17 | 0 |
| 6. | Tourism, Water, Environment & Nature Resources | 2 | 1 | 18 | 0 |
| 7. | Trade, Energy and Industrialization | 2 | 1 | 16 | 1 |
| 8. | Roads, Infrastructure and Public Works | 2 | 1 | 17 | 0 |
| 9. | Health Services | 2 | 1 | 18 | 4 |
| 10. | Labour Relations, Members Service and Facilities | 3 | 2 | 16 | 1 |
| 11. | Finance and Economic Planning | 4 | 3 | 18 | 0 |
| 12. | Education and Vocational Training | 2 | 1 | 16 | 1 |

| | | | | | |
|-----|-------------------------------------|-----------|-----------|------------|-----------|
| 13 | Budget and Appropriations | 2 | 2 | 16 | 2 |
| 14 | PAIC | 5 | 2 | 14 | 6 |
| 15. | Implementation Committee | 1 | 1 | 15 | 0 |
| 16 | Appointments | 1 | 2 | 4 | |
| 17. | Delegated County Legislation | 1 | 1 | 14 | 1 |
| 18. | Selection | 1 | 1 | 8 | 0 |
| 19. | Powers and Privilege | 0 | 0 | 11 | 0 |
| 20. | Procedure and House Rules | 1 | 1 | 16 | 0 |
| 21. | Justice, Cohesion and Legal Affairs | 4 | 3 | 16 | 3 |
| 22. | House Business | 2 | 2 | 14 | 0 |
| 23. | Liaison | 1 | 1 | 16 | 0 |
| 24. | Speaker's Panel | 1 | 1 | 15 | 0 |
| | TOTAL | 46 | 33 | 367 | 28 |

From the table above, it is observed that, the Powers and Privileges Committee did not retreat because the matter under consideration had not been dispensed with.

2.2 Consideration of Papers Laid

Mr. Speaker Sir,

The County Assembly receives reports from the County Executive Departments, Auditor General, Controller of Budget, County Assembly Committees, stakeholders and other government agencies. These Papers are laid on the Table of the House and committed to various Committees and/or the House for consideration.

In the period under review, some of the notable documents from the County Executive Department were the fourth quarter Financial Statements and Report for FY 2022/23, the County Budget Review Outlook Paper, 2023, the 1st Supplementary Budget 2023/24, the 1st and 2nd quarter financial statements for FY 2023/24 and the County Fiscal Strategy Paper, 2024. These Papers were laid and committed to all the relevant sector committees for interrogation and reporting back to the House.

In addition, the following 13 policies and two guidelines were tabled and committed to the relevant Sector Committees;

a) Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development Committee

Policies

1. The Bungoma County Agricultural Soil Management Policy, 2023
2. The Bungoma County Food Safety Policy, 2023
3. The Bungoma County Agriculture Sector Policy, 2023.
4. The Bungoma County Agribusiness Policy, 2023

Guidelines

1. Bungoma County Agricultural Land Lease Guidelines, 2023
2. Bungoma County Agricultural Inputs and Services Support Guidelines, 2023

b) Public Administration and ICT

1. The Bungoma County Internship Policy, 2023
2. The Bungoma County Short Term Contractual Employment Policy, 2023

c) Gender, Culture and Social Welfare Committee:

1. County Culture Heritage Policy, 2023
2. Group Registration Policy, 2023
3. Children Protection Policy, 2023
4. Gender Mainstreaming Policy, 2023
5. Disability Mainstreaming Policy, 2023

d) Youth and Sports Committee

1. Youth Policy 2023
2. Sports Policy 2023

The scrutiny of policies encompasses a comprehensive evaluation of proposed policy which involves assessing the financial implications, alignment with legislative frameworks and potential impact. The County Assembly analyzes the policies by checking its feasibility, effectiveness, and adherence to National and County priorities. Public

engagement, transparency, and accountability are also crucial aspects in the scrutiny process.

Upon tabling and committal, the relevant Committee shall scrutinize the policies based on the following general key steps;

1. Assessing the objectives, proposed budget allocation, goals, and intended outcomes.
2. Evaluating the feasibility, impact, and alignment with National and County priorities.
3. Check conformity with existing laws and regulations associated with the policy.
4. Assess the practicability of implementing the policy considering economic, social and environmental factors.
5. Reviewing the transparency of the planning process and considering public input.
6. Necessity to formulate a Policy based on a need, emerging or possible change that may be anticipated (commonly known as the needs- based analysis);
7. Whether the Policy framework is tailored to local needs by ensuring it answers to local questions and dilemmas and is not an imposition from outside the community.
8. How proposed Policy shall be managed and resourced from formulation to implementation. These includes the personnel and specialized resources necessary for the full implementation of the policy;
9. Information requirements for the full understanding of the practical aspects of Policy implementation and an in-built communication strategy.
10. Existing model of Devolution and the devolved functions.
11. The need for Public participation and citizen engagement
12. The connection between the expected outcomes (goals) and public policy. For example, there is need to balance the sustainability of the ecosystem of a lake and the policy regulating access and fishing;
13. Legal anchoring and justification for the Policy
14. Existing policies relating to the matter at hand
15. Whether the Policy is self-executing or it requires administrative procedures of legislation for its implementation or execution.

2.3 Statements/Questions

Mr. Speaker Sir, various issues of concern to County Departments were raised by Members as part of their representation and oversight role, through statements/questions on the floor of the House. These questions were directed to the relevant Sectoral Committees for response by the Chairpersons.

The ten statements/ questions were sought from various Chairpersons and the responses provided were satisfactory. Below are the statements;

1. Tourism, Environment, Water and Natural Resources Committee

Statement sought by Hon Johnstone Ipara on the status of the Binyenya and Lukhuna Water Boreholes upgrade.

2. Lands, Urban and Physical Planning Committee

a) Statement sought by Hon. Hentry Nyongesa on the purchase of lands for various projects within Bungoma County.

b) Statement sought by Hon. George Makari on the unclear information concerning the municipality Board Members for Kimilili and Bungoma.

3. Agriculture, Livestock, Fisheries, Irrigation and Cooperatives Development Committee

a) Statement sought by Hon. Ken Wanyama in respect to field extension officers in the department of Livestock and Fisheries.

b) Statement sought by Hon. Jerusa Aleu in respect to the management of Naitiri Dairy Cooperative Society.

c) Statement sought by Hon. Timothy Chikati on status of Cattle dips within Ndalulwa/Tabani Ward

4. Youth and Sports Committee;

Statement sought by Hon. Francis Chemion on construction of Chemoge High Altitude Training Center.

5. Trade, Energy and Industrialization Committee;

a) Statement sought by Hon. George Makari on the status of tendering in Musikoma Ward.

6. Health Services Committee;

Statement sought by Hon. Francis Chemion on the status of Kaptelelio Dispensary

7. Roads, Transport, infrastructure and Public Works;
Statement sought by Hon. Milliah Masungu in relation to roads construction, repair and maintenance program under Kenya Rural Roads Authority (KERRA) and County Government for FY 2021/2022 and 2022/2023

2.4 Committee Fact Findings

In exercising the oversight role of the County Assembly, various Committees undertook fact finding activities on programs implemented by the County Executive as per their mandates during the period under review. The following Committees undertook fact finding activities which culminated into reports for deliberations in the House

| | NAME OF COMMITTEE | FACT FINDING ACTIVITY |
|---|---|--|
| 1 | Agriculture, Livestock, Fisheries, Irrigation & Cooperative Development | Visits to Chwele Fish Farm and Chwele Poultry Slaughterhouse to ascertain the status and impact of the two entities. |
| 2 | Gender, Culture and Social Welfare | Visit to Sang'alo Cultural Center to ascertain the status of the six community houses and the multipurpose hall. |
| 3 | Justice, Cohesion and Legal Affairs | Visited Webuye Dinah flyover, Chebui cave, KeNHu Kakamega and New Chesikaki Farmers Cooperative Society |

2.5 Public Participation

Mr. Speaker Sir,

Pursuant to the provisions of article 196(1) (b) of the Kenyan constitution 2010, Section 87 of the County Governments Act and the Standing Order 140(2) of the County Assembly of Bungoma Standing Orders, in the period under review, Finance and Economic Planning Committee carried out public participation on Finance Bill, 2023 and the Annual Development Plan 2024/2025 on 6th October, 2023 in Paskari Nabwana Hall at the County Assembly.

2.6 vetting exercise

Mr. Speaker Sir,

During the period under review, the Committee on Lands, Housing and Physical Planning vetted the nominee appointed by H.E the Governor to serve on the Kimilili Municipality Board, Mr. Peter Wanyonyi Buteyo.

2.7 Pending Businesses

Mr. Speaker Sir,

As at 29th February, 2024, the following businesses had been committed to the respective Committees but were yet to be concluded;

1. All Sectoral Committees
 - 1st and 2nd quarter Financial Statements and Reports for FY 2023/24
 - County Fiscal Strategy Paper, 2024
2. Budget and Appropriations Committee
 - County Fiscal Strategy Paper, 2024
 - Medium Term Debt Management Strategy Paper, 2024
3. Finance and Economic Planning Committee
 - Report on Receivers of Revenue Quarter 1 & 2 and Revenue Fund Quarter 1 & 2 for the period ending 31st December 2023
4. Gender, Culture and Social Welfare Committee
 - 5 policies; County Culture Heritage Policy 2023, Group Registration Policy 2023, Children Protection Policy 2023, Gender Mainstreaming Policy, 2023 and Disability Mainstreaming Policy, 2023
5. Youth and Sports Affairs Committee
 - 2 policies; Youth Policy 2023 and Sports Policy 2023
6. Labour Relations, Members Service and Facilities Committee
 - Annual report by the County Public Service Board for the period January to December, 2023
7. Agriculture, Livestock, Fisheries, Irrigation and Cooperative Development Committee
 - Report on issues surrounding Crop Insurance
8. Powers and Privileges Committee
 - A complaint by Hon. Jerusa Aleu against Hon. Sheila Sifuma was referred to the Committee through a letter dated 30th October, 2023.

9. Delegated County Legislation Committee

- The Public Finance Management (Bungoma County Executive Employees' Car Loan and Mortgage Scheme Fund) Regulation, 2023

10. Public Accounts and Investment Committee

- Report of the Auditor General on the County Assembly Staff and Car Mortgage, 2022
- Report of the Auditor General on the County Executive of Bungoma for the year ended 30th June, 2022.
- Report of the Auditor General on the Bungoma County Government Disaster and Emergency Fund for the period ended 30th June, 2022.
- Report of the Auditor General on the County Revenue Fund County Government of Bungoma for the period ended 30th June, 2022.
- Report of the Auditor General on the Bungoma County Government Persons with Disabilities Empowerment Fund for the period ended 30th June 2022
- Responses on the Special Audit Report of the Auditor General on Public Participation in the County Budget Making process for the FY 2021/2022

11. Lands, Urban and Physical Planning Committee

- Valuation rolls and the Rating Bill
- Local Physical and Land Use Development Plan for Kapsokwony Town (2023-2033)
- Local Physical and Land Use Development Plan for Naitiri Town (2023-2033)
- Local Physical and Land Use Development Plan for Kimilili Municipality (2023-2033)

CHAPTER THREE

COMMITTEE EXPENDITURES

Mr. Speaker Sir,

In the FY 2023/24, the allocation for committees' operations was Kshs. 114,500,000 out of which Kshs. 67,564,532 has been spend as at the time of reporting thus translating to 59% expenditure. This leaves a balance of Kshs. 46,935,468 as running balance for committee operations. The table below shows the allocation, expenditure and running balance for each committee.

| COMMITTEE | ALLOCATED FY 2023/2024 | TOTAL EXPENDITURE | RUNNING BALANCE | ABSORPTION RATE |
|--|---------------------------|----------------------|--------------------|--------------------|
| Agriculture, Livestock, Fisheries and Co-Operative Development | 4,230,942.00 | 2,468,000.00 | 1,762,942.00 | 58% |
| Liaison | 8,374,838.00 | 6,226,200.00 | 2,148,638.00 | 74% |
| Selection | 2,300,000.00 | 820,200.00 | 1,479,800.00 | 36% |
| House Business | 4,230,942.00 | 2,577,600.00 | 1,653,342.00 | 61% |
| Health Services | 4,230,942.00 | 1,690,200.00 | 2,540,742.00 | 40% |
| Implementation | 3,102,874.00 | 1,505,382.00 | 1,597,491.24 | 49% |
| Budget and Appropriations | 8,062,874.00 | 2,886,100.00 | 5,176,774.00 | 36% |
| Delegated County Legislation | 3,102,874.00 | 1,488,600.00 | 1,614,274.00 | 48% |
| Education And Vocational Training | 4,230,942.00 | 1,764,200.00 | 2,466,742.00 | 42% |

| | | | | |
|---|--------------|--------------|--------------|-----|
| Finance and Economic Planning | 6,390,942.00 | 3,953,800.00 | 2,437,142.00 | 62% |
| Youth and Sports Affairs | 4,230,942.00 | 1,639,200.00 | 2,591,742.00 | 39% |
| Lands, Urban and Physical Planning | 4,230,942.00 | 2,236,500.00 | 1,994,442.00 | 53% |
| Public Accounts and Investment | 7,062,874.00 | 5,115,900.00 | 1,946,974.00 | 72% |
| Powers and Privileges | 3,102,874.00 | 702,700.00 | 2,400,174.00 | 23% |
| Public Administration and ICT | 4,230,942.00 | 2,789,200.00 | 1,441,742.00 | 66% |
| Roads, Transport, Infrastructure and Public Works | 4,230,942.00 | 1,735,400.00 | 2,495,542.00 | 41% |
| Procedures and House Rules | 1,690,038.00 | 1,279,700.00 | 410,338.00 | 76% |
| Gender and Culture | 4,230,942.00 | 1,806,300.00 | 2,424,642.00 | 43% |
| Labour Relations | 4,230,942.00 | 1,824,800.00 | 2,406,142.00 | 43% |
| Tourism, Environment, Water and Natural Resources | 4,230,942.00 | 1,652,400.00 | 2,578,542.00 | 39% |
| Justice and Legal Affairs | 3,102,874.00 | 2,334,100.00 | 768,774.00 | 75% |

| | | | | |
|-------------------------------------|-----------------------|----------------------|----------------------|------------|
| Trade, Energy and Industrialization | 4,230,942.00 | 1,758,400.00 | 2,472,542.00 | 42% |
| Speakers Panel | 1,135,634.00 | 1,052,000.00 | 83,634.00 | 93% |
| Appointments | 2,300,000.00 | 1,192,550.00 | 1,107,450.00 | 52% |
| Whole House | 14,000,000.00 | 15,065,100.00 | (1,065,100) | 108% |
| Total | 114,500,000.00 | 67,564,532.00 | 46,935,468.00 | 59% |

From the table it is noted that;

- i. Powers and Privilege Committee has the lowest absorption rate because it did not retreat in the period under review.
- ii. The expenditure on the Whole House exceeded the allocation by Kshs. 1,065,100.
- iii. Most Committees are operating at average expenditure of their allocation this being the 3rd quarter of FY 2023/2024.

CHAPTER FOUR

SCHEDULE FOR EXTERNAL COMMITTEE MEETINGS

Mr. Speaker Sir,

This Liaison Committee approved the second schedule for external Committee meetings that ran from 15th October, 2023 to 4th March 2024, where all Committees retreated save for Powers and Privilege Committee. Five (5) committees retreated twice; Public Accounts and Investments Committee, Budget and Appropriations, Justice, Cohesion and Legal Affairs, Finance and Economic Planning and Public Administration and ICT; to clear the pending reports that had been committed to them. The schedule was reviewed twice to incorporate the unforeseen businesses that had been committed to the aforementioned Committees.

This Committee has come up with a tentative Committees' retreat schedule for the period of March to June 2024. The schedule has given priority to Committees with pending business committed and statutory documents that need to be considered by the House. The schedule is also based on the Committees' allocation balances. The schedule herein is subject to change depending on the business for consideration before the County Assembly and/or any other unforeseen activities as may arise. The number of days for the committee retreat will depend on the nature of activity and Committee balance.

Below is the schedule;

SCHEDULE FOR EXTERNAL COMMITTEE ACTIVITIES FROM MARCH TO JUNE 2024

| NO | COMMITTEE | DATES | DAYS | PLANNED ACTIVITY |
|----|-------------|---|------|---|
| 1 | BUDGET | 8 TH - 12 TH MARCH | 4 | Report writing on the CFSP, 2024 |
| | FINANCE | 8 TH -12 TH MARCH | 4 | Report on Receivers of Revenue 1 st and 2 nd quarter and Revenue Fund Quarter 1 st and 2 nd quarter for the period ending 31 st December 2023. |
| 2 | ROADS | 14 TH - 17 TH MARCH | 4 | Report on the Implementation Status of CEF projects FY 2022/2023 |
| 3 | BUDGET | 18 TH – 21 ST MARCH | 4 | Report writing on Debt Management Strategy Paper, 2024 |
| | JUSTICE | 18 TH – 21 ST MARCH | 4 | Consultative meeting with Tran Nzoia County Assembly |
| 4 | POWERS | 22 ND - 25 TH MARCH | 4 | Report writing on a complaint by Hon. Jerusa Aleu against Hon. Sheila Sifuma was referred to the Committee through a letter dated 30th October, 2023. |
| | DELEGATED | 22 ND – 25 TH MARCH | 4 | Report writing on the Public Finance Management (Bungoma County Executive Employees' Car Loan and Mortgage Scheme Fund) Regulation 2023 |
| 5 | GENDER | 29 TH – 1 ST APRIL | 4 | Report writing on 5 Policies committed to the committee |
| | LABOUR | 29 TH – 1 ST APRIL | 4 | Report on the Annual County Public Service Board & The County Assembly Service Board Annual Report |
| 6 | YOUTH | 5 TH – 8 TH APRIL | 4 | Report writing on Youth Policy 2023 and Sports Policy 2023 |
| | SELECTION | 5 TH – 8 TH APRIL | 4 | Retreat to undertake analysis of members compliance in constitutionality and placement to committees |
| 7 | WHOLE HOUSE | 12 TH – 15 TH APRIL | 4 | Report writing on the 1 st and 2 nd quarter Financial Statements and Reports FY 2023/24 |
| 8 | LANDS | 19 TH – 22 ND APRIL | 4 | Report writing on the three Local Physical and Land use Development Plans; Physical |

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| | | | | Kapsokwony Town, Naitiri Town and Kimilili Municipality |
| | IMPLEMENTATION | 19 TH – 22 ND APRIL | 4 | Report writing retreat on the status reports of Implementation of House resolutions passed in the second session of the third County Assembly. |
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| 9 | EDUCATION | 26 TH – 29 TH APRIL | 4 | Report on the Legislative Gaps in the County Education Sector |
| | | | | |
| 10 | TRADE | 2 ND – 5 TH MAY | 4 | Status of Bungoma County Trade Loan |
| | APPOINTMENTS | 2 ND -5 TH MAY | 4 | Review of the committee's activities |
| | | | | |
| 11 | TOURISM | 6 TH - 9 TH MAY | 4 | Bungoma County Annual Assessment Report on Climate Change |
| | | | | |
| 12 | HEALTH | 10 TH – 13 TH MAY | 4 | Consultative meeting on Level 5 and 6 hospitals in Uasin Gishu County, Eldoret |
| | RULES | 10 TH – 13 TH MAY | 4 | Review of Speaker's Rules |
| | | | | |
| 13 | AGRICULTURE | 14 TH – 17 TH MAY | 4 | Report writing on the status and Impact of Chwele Fish Farm and the Chwele Poultry Slaughterhouse |
| | HOUSE BUSINESS | 14 TH – 17 TH MAY | 4 | 1 st quarter sessional review |
| | | | | |
| 14 | PUBLIC ADMINISTRATION AND ICT | 18 TH – 21 ST MAY | 4 | Delineation of village administrative unit boundaries |
| | | | | |
| 15 | PUBLIC ACCOUNTS & INVESTMENTS | 22 ND -25 TH MAY | 4 | Retreat for report writing on the audit reports of the County Executive and the County Assembly |
| | | | | |
| 16 | ROADS, GENDER, YOUTH, FINANCE, AGRICULTURE AND PA | 26 TH – 29 TH MAY | 4 | Vetting of the Chief Officer |
| | | | | |
| 17 | HEALTH | 30 TH MAY – 1 ST JUNE | 3 | Familiarization with sanitation projects FY 2022/2023 |

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| 18 | EDUCATION | 2 ND – 4 TH JUNE | 3 | The ECDE Curriculum implementation in the County |
| | SELECTION | 2 ND – 4 TH JUNE | 3 | Assessment of members performance in Committees |
| | | | | |
| 19 | LABOUR | 6 TH – 8 TH JUNE | 3 | Status of the implementation of the existing County Human resource policy |
| | DELEGATED | 6 TH -8 TH JUNE | 3 | Scrutiny of status of various Acts and Regulations passed by County Assembly since inception |
| | | | | |
| 20 | TRADE | 9 TH -11 TH JUNE | 3 | Status of Chwele Agribusiness |
| | POWERS | 9 TH – 11 TH JUNE | 3 | Compliance with annual wealth declaration 2023 by Hon. Members |
| | | | | |
| 21 | BUDGET | 14 TH –21 ST JUNE | 8 | Annual Budget FY 2024/25 |
| | FINANCE | 14 TH – 17 TH JUNE | 3 | Status report of recommendations on revenue enhancement strategies |
| | | | | |
| 22 | IMPLEMENTATION | 21 ST – 23 RD JUNE | 3 | Report writing retreat on the status reports of Implementation of House resolutions passed in the second session of the third County Assembly. |
| | | | | |
| 23 | TOURISM | 24 TH - 26 TH JUNE | 3 | The status of Water Rig implementation |
| | | | | |
| 24 | LIAISON | 28 TH – 1 ST JULY | 3 | Annual Committee Report |

CHAPTER FIVE

5.0 OBSERVATIONS AND RECOMMENDATIONS

5.1 OBSERVATIONS

It was observed that;

1. Committees held a total of 367 internal meetings and 33 external meetings
2. Reports of some committees were opposed by some committee members who had taken part in report writing exercise but without appending a descending opinion.
3. The dressing code of Hon. Members attending committee meetings was inappropriate.
4. Most of the meetings delayed to commence due to quorum hitches.
5. The County Executive delays in submitting documents whenever required to despite being given sufficient time by the Assembly committees.
6. The County Assembly has fully embraced the use of Biometric machines for committee meetings attendances as from March, 2024.
7. Prior information on upcoming issues affecting committee businesses are not relayed in advance.
8. Most of the interrogations of Committees where the CECMs were invited on budget and planning documents, fresh submissions including request for extra resource allocations to programmes were witnessed instead of elaborating and responding to issues under consideration.
9. Resolutions of the House are not being implemented as approved.
10. Some members of committees do not attend plenary sittings whenever reports of their committees are being moved.

5.2 RECOMMENDATIONS

We notably recommend the following:

1. **THAT**, Hon. Members are encouraged to attend the meetings on time in compliance with Standing Order no. 187 to avoid quorum hitches.
2. **THAT**, any Committee Member who opposes the report that they took part in without providing a descending opinion shall be surcharged and appear before Powers and Privileges Committee.
3. **THAT**, Hon. Members should adhere to Speaker's Rules no. 5 on proper dress code whenever attending Committee internal meetings and dress in smart casual

in external meetings and chairperson of the respective committees are called upon to serve as examples and enforce the rules.

4. **THAT**, Committees shall enforce provisions of Article 195 of the Constitution and Standing Order 193 of the County Assembly of Bungoma Standing Orders and Section 18 of the County Assembly Powers and Privileges Act, 2017 whenever there are delays or no response at all from the County Executive.
5. **THAT**, Committees should adequately plan for their activities to ensure timely completion of tasks and submission of reports.
6. **THAT**, prior information on upcoming issues shall be relayed on time to avoid clashing of Committee programmes.
7. **THAT**, during interrogations of budget and planning documents, the CECMs together with accounting officers shall elaborate and respond to emerging issues raised by the Committees and minimize new submissions including request for further resource allocations to programmes against the proposal as submitted from the Cabinet.
8. **THAT**, the Committee on Implementation shall follow up on all resolutions of the House and report timely on their implementation status pursuant to Standing Order 212 (2).
9. **THAT**, all Committee members should be present whenever their reports are moved and support them in the House

5.3 CONCLUSION
















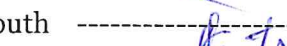




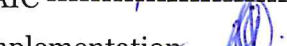
Mr. Speaker Sir,

It is now my humble request to this Honourable House to approve this Liaison Committee Report on the Activities of County Assembly Committees from October 2023 to February 2024 and Retreat Schedule phase three.

I move---

ADOPTION SCHEDULE

We the undersigned members of the Liaison Committee append our signatures adopting this report with the contents therein.

| Name | Designation | Signature |
|----------------------------|---|---|
| 1. Hon. Stephen Wamalwa | Chairperson – Liaison |  |
| 2. Hon. Christine Mukhongo | Vice chairperson – Liaison |  |
| 3. Hon. Emmanuel Situma | Member - Chairperson Powers/HBC/Rules/Speaker's/Appointments |  |
| 4. Hon. James Mukhongo | Member -Chairperson – Finance |  |
| 5. Hon. Jack Wambulwa | Member -Chairperson – Budget |  |
| 6. Hon. George Makari | Member -Chairperson – Health |  |
| 7. Hon. Jack Kawa | Member -Chairperson – Gender |  |
| 8. Hon. Joseph Nyongesa | Member -Chairperson – Selection |  |
| 9. Hon. Frankline Simotwo | Member -Chairperson – Roads |  |
| 10. Hon. Tony Barasa | Member-Chairperson–Public Admin |  |
| 11. Hon. Hentry Nyongesa | Member – Chairperson –Labour |  |
| 12. Hon. Francis Chemion | Member – Chairperson – Lands, |  |
| 13. Hon. Benard Kikechi | Member – Chairperson – Trade |  |
| 14. Hon. Benjamin Otsiula | Member – Chairperson – Education |  |
| 15. Hon. Violet Makhanu | Member – Chairperson – Youth |  |
| 16. Hon. Waiti Wafula | Member – Chairperson – Agriculture |  |
| 17. Hon. Edwin Opwora | Member – Chairperson – Tourism |  |
| 18. Hon. Jacob Psero | Member – Chairperson – Justice |  |
| 19. Hon. Everton Nganga | Member – Chairperson – PAIC |  |
| 20. Hon. Aggrey Mulongo | Member – Chairperson – Implementation |  |
| 21. Hon. George Tendet | Member- Chairperson – Delegated |  |